

**Town of Bayfield
Planning Commission Minutes
October 11, 2016
1199 Bayfield Parkway, Bayfield, CO 81122**

Planning Commissioners Present: Isaac Fleener, Matt Salka (Mayor), Tish Nelson, Brenna Morlan and Matt Nyberg.

Staff Present: Chris La May (Town Manager), Amy Witte (Administrative Assistant)

Media Present: None.

The meeting was called to order by Mayor Salka at 6:59 p.m.

Roll Call: Five members were present.

Pledge of Allegiance

Approval of Minutes: Commissioner Nyberg made a motion to approve the minutes of the September 12, 2016 meeting as presented. Commissioner Nelson seconded the motion. All were in favor; motion passed unanimously.

Public Input: None.

Public Hearing:

1. **Ordinance 403- Allowance of Short Term Rental Signage in the Mill Street and Town Center Land Use Classification:**

Mayor Salka opened the public hearing. Town Manager Chris La May gave a brief overview of Ordinance 403 amending the Land Use code as it relates to signage for Vacation Rentals to read as follows:

Signage. No outdoor advertising signs related to the vacation rental shall be allowed, except in the Town Center (TC) and Mill Street (MS) land use classifications. Total signage in the Town Center and Mill Street land use classifications shall be limited to fifteen (15) square feet per lot. All other sign requirements in this Land Use Code apply to vacation rentals in the Town Center and Mill Street land use classifications.

Mayor Salka closed the public hearing.

Action Agenda:

1. **Consideration of Approval of Ordinance 403, An Ordinance Amending a Section of the Land Use Code to Provide for Signage for Short Term Rentals in Certain Land Use Classifications in the Town of Bayfield**

Mayor Salka opened the item for discussion. No comments were provided. Mayor Salka requested a motion. Commissioner Morlan motioned to recommend to the Board of Trustees approval of Ordinance 403 an Ordinance Amending a Section of the Land Use Code to Provide for Signage for Short Term Rentals in Certain Land Use Classifications in the Town of Bayfield. Commissioner Nelson seconded the motion. Mayor Salka then asked for a roll call, all were in favor, motion passed unanimously.

New/Unfinished Business

Mayor Salka asked for any new or unfinished business. Town Manager Chris La May invited everyone to the ribbon cutting ceremony for the Water Treatment plant next Tuesday 4-6pm.

Commissioner Nelson asked how tall the fence was that surrounds the Water Treatment plant. La May stated eight feet.

Manager La May stated that the next planning commission meeting falls on November 8th, which is also Election Day. The election will be held in the Board room, so unless there is any active land use applications the meeting may be moved to a different night or cancelled.

Commissioner Nelson commented that she will not be in town for the December meeting.

Commissioner Fleener wanted clarification on what was taking place in the Board Room November 8th, he thought all ballots were mail in only. La May stated that you could come drop off your ballot or walk in and vote on that date.

Commissioner Nelson questioned the detention pond at 456 Wolverine. She was concerned about the pipe coming from the detention pond past some electrical boxes. La May commented that he would look into and noted that the project has a foundation only permit.

Town Manager Chris La May stated that there has been some inquiries with property in the Business Park, some of which may happen in the next few months, others in the next year.

Commissioner Nelson asked about the new roads for the proposed new school site. La May commented that the plan is to improve the Mountain View/Oak/ Lakeside intersection. Commissioner Nelson asked if the road out to Highway 160 was going to happen. La May stated that the school would, along with granting an easement, contribute \$500,000 towards intersection improvements. La May continued that possibly CDOT would do the RAMP program, where there would be money available for public/ private partnerships. The other road improvements include the Sossaman/CR 501 intersection. Commissioner Nelson questioned on whether or not the roundabout was still planned for the Mountain View/Lakeside/Oak intersection, La May stated that yes it was still planned. Commissioner Fleener asked if this was all contingent on the bond passing, La May stated yes, without the bond there would be no money. Commissioner Morlan commented that when she was at the schools open house and there was a lot of concern for the safety of the children with the increase in traffic up around the middle school, would there be stop signs installed or speed bumps to slow traffic down. Town Manager Chris La May stated that the plans don't call for any speed bumps, but that signage would be included.

Mayor Salka asked if the Marshals office had a radar trailer. La May said they don't but that they could probably gain access to one. La May commented that the plans for the road improvements would include sidewalks along Oak with crosswalks. The buses would have their own entrance/drop off loop that would come out on Oak. Commissioner Nelson commented that the increase in traffic would back up on North Oak. Commissioner Fleener asked if the upper part of Dove Ranch is developed would there be anything in the street to slow cars down. La May commented that there are no plans for speed bumps. Commissioner Nelson asked why the new intersection to Highway 160 can't be put in. Mayor Salka stated that it would cost over one million dollars. Commissioner Nelson understood, but sees the long term benefit. Mayor Salka agreed. Commissioner Fleener asked if there were other ways to fund it. Town Manager Chris La May stated that the Town doesn't have money for the project and that a couple years ago CDOT had a RAMP program that the Town applied for and that is how the Wilson Gulch Road is being funded, collectively with the City of Durango and La Plata County putting in money. La May commented that there would be development pressure and that developers would contribute. Another option would be to have a special improvement district like the Business center has for infrastructure. Mayor Salka said he was concern that if the school is approved which increases traffic, the Town may get stuck without the intersection and other options need to be looked at.

Adjournment

Mayor Salka motioned to adjourn the meeting, all were in favor. Meeting was adjourned at 7:20 p.m.

Approved:

Joe Mozgai, Chairman

Amy Witte, Administrative Assistant