

**Town of Bayfield
Regular Town Board Meeting
1199 US Highway 160B**

December 18, 2008 @ 7:00 p.m.

Town Board Members Present: Tom Au, Robert Piccoli, Mayor Rick Smith, Debbi Renfro, Brett Clough

Town Board Members Absent: Dan Ford, Justin Talbot

Staff Present: Justin Clifton (Town Manager), Marianne Jones (Deputy Town Clerk), Dirk Nelson (Town Attorney)

Media Present: Carole McWilliams – Pine River Times

The meeting was called to order @ 7:04 p.m.

Mayor Rick Smith swore in Brett Clough, the Town's newest Town Board Member.

Public Input:

James Harrmann (370 ½ West North Street) stated that he is having difficulty seeing when he pulls out of his driveway because of the piles of snow that are in the Town Hall parking lot. He asked if he could remove it and put it on the other side of the road so that he can see more clearly when pulling onto North Street.

Justin answered that he will ask Ron, the Public Works Director, to move the snow from one side of the parking lot to the other.

Mr. Harrmann asked about the replacement of the outdoor lights on Town Hall.

Justin answered that the lamps are going to be changed to a lower wattage bulb. The Town has already turned off the gable lights that face the North Street residents.

Carole McWilliams with the Pine River Times asked about the Senior Center Christmas luncheon. She expressed concern because she had gotten a phone call stating that the event had been cancelled.

Justin responded that he & the Parks & Recreation Department were over at the Senior Center all day Thursday sweeping, mopping, & plowing to get the facility ready for the Christmas Luncheon. After all the work had been completed, Ryan Orendorff (the Parks & Recreation Program Coordinator) received a phone call from Sheila Casey with La Plata County stating that the event had been cancelled. Justin explained that the Town has had several meetings with the La Plata County staff to discuss communication protocols. Unfortunately, the protocol was not followed for this item. Justin emailed both Sheila Casey & her boss, Leslie Mayer. He made it very clear in the email that the Town was not happy with the decision that was made by the County to cancel the event without speaking to a Town staff member. Justin emphasized in the email that he does not want this sort of thing to ever happen again in the future.

Action Agenda Item #1: Approval of Bills

Tom Au made a motion to approve the bills dated December 12th, 2008 as presented. Robert Piccoli seconded the motion. All were in favor, motion carried unanimously.

Action Agenda Item #2: Town Updates

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Tom expressed that he feels that Marty Zwisler, the Project Manager for the Town Hall & the Senior Center did a great job and should be recognized for the work that he accomplished.

Justin agreed and stated that Marty was able to give a perfect accounting of every item that he billed to the Town and that he was a constant professional from the start of the project to the finish of it. He thinks that the Board may want to give him some sort of public recognition for these projects.

Rick suggested that the Town present him with a plaque or something similar for his services.

Justin responded that he will find something for the Board to present to him.

Action Agenda Item #3: Road Impact Fee

The Mayor requested that this item be moved to the first meeting in January when the entire Board can be present to make a decision.

Justin asked the Board if there was anything other information that he can provide to them to help render a decision on the item.

Robert stated that he has been doing some research and would like some more information on how other communities road impact fee analysis compares to the one that has been presented to the Bayfield Town Board. He is specifically interested in the comparison between residential vs. commercial.

Justin answered that RPI, the consultants that produced the impact fee study, should be able to answer that question. Justin stated that he has been researching RPI's credentials and has found that they are a very credible company. They have a lot of experience, not only in the State of Colorado but throughout the United States, doing this type of fee study. An RPI representative is planning to attend the Town Board meeting in January so that they can answer any questions from the Board members.

Rick mentioned that when this item is discussed in January, it will need to be opened for public comment so that the residents can give their opinions on the matter.

Brett Clough mentioned that the National Home Builders Association will be submitting a report prior to the January meeting regarding this item for the Town Board to review.

Debbie asked what items are going to be changed in the impact fee report before it is re-distributed to the Board Members.

Justin stated that he hasn't made any changes yet. The intersection at Homestead is a potential change that could be made to the study. Another property owner adjacent to the pole is interested in annexing at the time of the Homestead annexation. If this occurs it could make that intersection a full movement intersection. This sort of development would put it more on the scale of what is being done on the east side of Town (the Shell intersection).

Justin also suggested that it may be a good idea to change the inputs (changing or removing some of the items that are included in the study) if the Board decides to implement the fee at 50% or more of the suggested amount. If the Board decides to implement the fee at 50% or less, changing the inputs on the study would be a waste of time or money. Justin also mentioned that there are several other communities that are postponing implementing these types of fees because of the economic times.

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Debbie stated that she wants to make sure that the Board is not just picking a number because it looks good on paper. She wants to know that the numbers included are based on substantial information.

Rick stated that this item will be tabled until the first meeting in January.

Action Agenda Item #4: New/Unfinished Business

Justin asked the Board members to put the Children, Youth & Family Summit on their calendars for January 22nd, 2009 at 5:30 p.m.

Justin also mentioned that he is in the process of preparing a proposal to submit to CDOT (Colorado Department of Transportation) for taking over ownership of Highway 160B. CDOT has an incentive program for government municipalities called the Maintenance Incentive Pilot Program. This incentive program is for municipalities interested in taking over ownership of roads that are currently maintained and owned by CDOT. The Town is currently in negotiations for taking over Highway 160B. CDOT has requested that the Town propose an amount that it would be willing to accept for the highway. This is a very unusual practice because CDOT has a worksheet for ascertaining the net present value; however, they still want the Town to give them a number that the Town thinks it is worth. Justin stated that he needs some input from the Board on what number they think he should present to CDOT.

Rick asked how much it is to paint the two bridges.

Justin answered that he has received rough numbers that are approximately \$500,000.00.

Rick asked what the amount is if the Town brings the bridges to code standards.

Justin answered that it will be approximately \$1,000,000.00 per bridge.

Rick responded that he thinks that \$4,000,000 would be a good number to present to CDOT because of the work that needs to be done on the intersections at either end of the highway, the two bridges and the intersection at County Road 509.

Justin responded that once the Town sends the suggestion to CDOT; they will then come back with their input on the number.

It was asked how many miles Highway 160B is long.

Dirk answered that it is 2.5 miles.

Rick asked how much it is to pave a road.

Robert answered that it is approximately 1 million dollars per mile on average.

Rick stated again that he thinks that \$4,000,000.00 would be a good number to present.

There was a discussion regarding the concrete abutments of the bridges

Justin said that he thinks that \$4,000,000 might be higher than what CDOT will accept but he will use that figure and get CDOT's response. He explained that he will do some homework to justify the costs. If the number escalates higher than the 4 million mark, he will adjust the number accordingly.

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Tom gave some the Board some information he obtained at a class that he attended.

Debbi asked if the property owners to the north of the Homestead Subdivision would have to contribute the same items as Homestead if they decided to annex.

Justin explained that they would have to contribute similar terms. Their exactions would be based on the impact that the development has on the Town of Bayfield. If it is a substantial development, the Town will require that the developer present a Land Use Plan and a Financial Analysis.

Tom asked if the Department of Public Works has a plan for snow plowing.

Justin answered that the Town is utilizing the snow ordinance that was passed last year. Biff Stransky, the Animal Control officer for the Marshals Office has been re-titled as Code Enforcement Officer. He is going to be helping to enforce the Town ordinances. The Public Works Department is not going to be plowing the streets unless there is at least 4" of snow accumulation. The Town also has the capability to declare any streets a temporary snow route. The snow route declaration will state that all cars have to be removed from the streets between 11:00 p.m. – 7:00 a.m. Town staff is also looking at some other options for clearing the snow at the new buildings (Town Hall, Eagle Park, & the Senior Center). The Town needs a more efficient way of clearing these areas. Justin thinks that that snow removal plan is working well.

Debbi commented that she thinks that Ron is doing a good job.

Justin said that Bayfield did a great job last year in comparison to other local communities.

Rick said that he has found someone interested in serving on the Planning Commission Board. He stated that he would like to appoint Michelle Nelson to the Planning Commission as a replacement for Carolyn Hull (who resigned her position as of January 1st).

Debbi moved to approve the appointment of Michele Nelson to the Bayfield Planning Commission made by Mayor Rick Smith. Tom seconded the motion. All were in favor, motion passed unanimously.

Rick mentioned that he visited with the County Commissioners at the opening of the Senior Center. He requested that they have a meeting with the Bayfield Board Members at least once a month to discuss Bayfield items. He will let the Board members know when the meeting will be held.

Rick also commented that he would like the Board members to consider attending the CML (Colorado Municipal League) conference in June of 2009. He thinks that it would be beneficial to visit with other Towns & municipalities about day to day issues. He thinks that this conference would give the Board a lot of information and would make them be a better Board.

Rick also said that he met with Senator Salazar's staff regarding Bayfield's sanitation issues. President Elect Barack Obama has stated that he wants to help fund public infrastructure projects. Rick suggested that Bayfield get its infrastructure projects on the table as quickly as possible in hopes of getting some of those allotted funds.

Justin responded that he is going to send the Town's prioritized list of projects. Justin thinks that the 2 highway intersections & the lift station are the two main issues that he is going to present.

Debbi suggested including the off-site storm drainage project in Dove Ranch also.

Rick requested that she send it to Justin so that he can send it to the Senator's Office.

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Tom made a motion to go into Executive Session, citing C.R.S. Sec 24-6-402-(4)(e) regarding consent order language. He requested that Dirk Nelson, the Town Attorney & Justin Clifton be included in the session. Robert Piccoli seconded. All were in favor, motion passed unanimously.

The Board moved into Executive Session at 8:17 p.m.

The Executive Session ended and the regular meeting reconvened.

Tom made a motion to go into Executive Session, citing C.R.S. Sec 24-6-402-(4)(e) to discuss items regarding Sunrise Estates. Robert Piccoli seconded. All were in favor, motion passed unanimously.

The Board moved into Executive Session.

The Executive Session ended and the regular meeting reconvened.

Motion to adjourn.

Approved:

Dr. Rick K. Smith
Mayor

Marianne Jones
Deputy Town Clerk