

**Town of Bayfield
Regular Town Board Meeting
January 22, 2013
1199 Bayfield Parkway, Bayfield CO 81122**

Town Board Members Present: Mayor Smith, Trustee Au, Trustee Renfro, Trustee Nyberg, Trustee Nelson, Trustee Davenport, Trustee Morlan

Town Board Members Absent:

Staff Present: Chris La May (Town Manager), Kathleen Cathcart (Town Clerk), Joe McIntyre (Marshal), Dirk Nelson (Town Attorney), Ron Saba (Public Works Director)

Media Present: Carol McWilliams with Pine River Times

The meeting was called to order @ 7:00 p.m.

Roll Call: 7 present

Pledge of Allegiance:

Approval of Minutes: Trustee Nyberg made a motion to approve the minutes as presented, Trustee Nelson seconded. The Board asked to have the date of the minutes changed on the agenda from 2012 to 2013.

Motion passed unanimously.

Approval of Bills: Trustee Renfro made a motion to approve the bills dated January 9 through January 16, 2013, Trustee Au seconded.

Motion passed unanimously.

Trustee Au abstained from bills payable to Pinnacle Surveying.

Public Input: None was offered so it was closed.

Town Updates: Trustee Renfro commented that using the property, where the Recycle Center was located, as storage for towed vehicles, is a good use of the property. Mayor Smith concurred.

Action Agenda Item #1: Authorization To Proceed With Task Order 2 – Parks Department Shop Design

Town Manager La May stated that this would authorize Souder, Miller to proceed and design the shop for the Parks and Recreation Department that will be located at Joe Stephenson Park.

Trustee Renfro asked where the shop will be located in Joe Stephenson Park.

Town Manager La May stated that the shop will be located in the same approximate area that the soil pile was located.

Trustee Renfro stated that she would like the Town to have an overall park plan.

Trustee Morlan made a motion to follow the staff's recommendation and award the contract for engineering services to Souder, Miller, Trustee Nelson seconded.

Roll call 7 – 0

Motion passed unanimously.

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Action Agenda Item #2: Discussion And Possible Action Regarding Snow Plow Damages In Town Right-Of-Way

Town Manager La May stated that he has researched our Town Code and it states that the Town will not be responsible for damage of any type to any mail boxes, landscape, fences or other improvements located within the Town right of way arising from snow removal or other maintenance operations. For tonight's purpose he is asking the Board if they are comfortable with how the code is written in regards to this matter.

Trustee Nelson stated that she is comfortable with the way the code is written, until the Town starts requiring the homeowners to maintain the right of ways.

Mayor Smith stated that most home owners probably do not realize that there is a right away. Most residents believe that they own right up to the edge of the road.

Town Manager La May stated that he has looked at other community's websites and most of them have their snowplowing policy available online. This is something that we can add to our website.

Trustee Nelson stated that she had two people compliment the job that was done during snow plowing.

Mayor Smith stated that we should leave the code as it is.

Action Agenda Item #3: Consideration Of Second Amendment To Town Manager's Employment Agreement

Town Manager La May stated that this is an amendment to his employment contract based on his recent evaluation.

Mayor Smith asked Attorney Nelson if this step is necessary.

Attorney Nelson stated that the contract has a specific dollar amount so there should be a motion to approve and amend the contract.

Trustee Renfro made a motion to approve the amendment to the Town Manager's Employment Agreement, Trustee Nyberg seconded.

Roll call 7 – 0

Motion passed unanimously.

Action Agenda Item #4: New/Unfinished Business

Town Manager La May stated that February 21, 2013 will be the breakfast with the County Commissioners.

Marshal McIntyre stated that there is a JAG Grant available to help fund a Resource Officer for the schools. He would like to speak with Superintendent Zabel and get the schools input on this possibility. The application for the grant is due February 28, 2013.

Town Manager La May stated that this should be put on the next meeting agenda, after we know what the schools position will be.

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Mayor Smith agreed that we should include this on the next agenda.

Trustee Renfro wanted to announce that the Bayfield Parent Leadership Network met this evening and will meet again in two weeks. The Family Center is sponsoring this organization and everyone is welcome to attend.

Action Agenda Item #5: Executive Session In Accordance With C.R.S. 24-6-402(4)(e) To Determine Positions Relative To Matters That May Be Subject To Negotiations; Developing Strategy For Negotiations; And Instructing Negotiators For Acquisition Of Park Property

Trustee Au made a motion to go adjourn to Executive Session, Trustee Davenport seconded.

Roll call 7 – 0

Motion passed unanimously.

Board adjourned to Executive Session at 7:21 pm.

Board came out of Executive Session and meeting was adjourned at approximately 8:00 pm.

Minutes Were Approved As Amended (right of way was misspelled in paragraph two of Action Agenda Item #2) On February 5th, 2013.

Approved:

**Rick K. Smith
Mayor**

**Kathleen Cathcart
Town Clerk**