

Town of Bayfield
Regular Town Board Meeting
January 5, 2016
1199 Bayfield Parkway, Bayfield CO 81122

Town Board Members Present: Trustee Davenport, Trustee Morlan, Trustee Nelson, Trustee Nyberg, Trustee Salka, Trustee Sanders, Mayor Smith

Town Board Members Absent: Trustee Nelson came in after roll was taken.

Staff Present: Chris La May (Town Manager), Kathleen Cathcart (Town Clerk), Jeff Robbins (Town Attorney), Joe McIntyre (Marshal), Investigator Choate, Corporal Cyr, Corporal Abdella, Deputy Cashwell, Deputy Campbell, Deputy Tonge, Deputy Hochanadel

Media Present: Carol McWilliams with the Pine River Times

The meeting was called to order @ approximately 7:00 p.m.

Approval of Minutes: Trustee Salka made a motion to approve the minutes from December 15, 2015 as presented. Trustee Nyberg seconded.

All were in favor.

Motion passed unanimously.

Approval of Bills: Trustee Davenport made a motion to approve the bills dated December 16 through December 29, 2015, as presented. Trustee Salka seconded.

Roll call: 7 – 0

Motion passed unanimously.

General Public Input: No comments

Presentations:

1. Oath of Office – Deputy Marshal Joseph Hochanadel
Town Clerk, Kathleen Cathcart, swore Joseph Hochanadel into office as Deputy Marshal. Marshal McIntyre asked Gabriella Hochanadel to pin Deputy Hochanadel's badge on him.
2. Presentation of Lifesaving Award to Joe Stewart
Marshal McIntyre presented Mr. Joe Stewart with a Lifesaving Award for his actions during a medical emergency on October 17, 2015.
3. Presentation of Lifesaving Award to Deputy Marshal Holly Cashwell
Marshal McIntyre presented Deputy Holly Cashwell with a Lifesaving Award for her actions during a medical emergency on October 17, 2015.

Marshal McIntyre read a letter from Deputy Jim Coleman with the La Plata County Sheriff's Office, applauding Deputy Cashwell for her efforts.

4. Presentation of Award for Old Fashion Christmas – Celebrating Healthy Communities Coalition
Ms. Pat Senecal, with Celebrating Healthy Communities, presented Mayor Smith with an award for the Town of Bayfield's "Old Fashioned Christmas". This event has been given San Juan Basin Health's seal of approval for a safe and healthy community event.

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Town Updates: No comments were made.

Action Agenda Item #1: Consideration Of Approval Of Resolution 351, A Resolution Of The Town Of Bayfield Setting The Official Posting Place For Town Board Meeting Agendas

Town Manager La May stated that passing a resolution setting the Official Posting Place for the Town Board Meeting Agendas is a requirement of State Statue.

Trustee Nelson made a motion to approve Resoution 351, a resolution of the Town of Bayfield setting the Official Posing Place for Town Board Meeting Agendas. Trustee Davenport seconded.

Roll call: 7 – 0

Motion passed unanimously.

Action Agenda Item #2: Consideration Of Approval Of Termination Agreement Between The Town Of Bayfield And The Bayfield Area Chamber Of Commerce Conveying Interest In Building Located In Roadside Park

Town Manager La May stated that it was decided at the last Board Meeting to create a document that would memorialize the termination of the Town's interest in the building at Roadside Park. The document was provided in tonights packet for the Board's review. The Town will be conveying it's interest in the building to the Chamber of Commerce in an as is condition. The Chamber of Commerce will have until July 31, 2016 to move the building or the agreement will become void. Staff is recommending approval of the Termination Agreement.

Trustee Morlan made a motion to approve the Termination Agreement between the Town of Bayfield and the Bayfield Area Chamber of Commerce, contingent upon the signature of the Bayfield Area Chamber of Commerce President. Trustee Davenport seconded.

Roll call: 7 – 0

Motion passed unanimously.

Action Agenda Item #3: Consideration Of Approval Of Resolution 352, A Resolution Of The Town Of Bayfield Authorizing The Execution Of Grant Contract Between The Town Of Bayfield And The State Of Colorado, Department Of Higher Education, History Colorado, The Colorado Historical Society For Silver Fox Fur Farm Historic Structure Assessment

Town Manager La May stated that the Town has received a grant from the State Historical Society, to conduct a historical structure assessment of the Fox Farm Tower. The award is for \$14,500.00 with no match. The effort will assess the structure as well as the historic qualities of the sight, to determinw if it is feasible to restore the Fox Farm Tower and the adjoining property. The resolution is recognizing that you are approving the grant contract and the Town Manager to sign, on behalf of the Town, any documents associated with the grant.

After much discussion among the Board, they agreed to invite Colorado Development Corporation to the next Board Meeting, on January 19, 2016. The Board of Trustees would like to hear from the property owners of the Fox Farm Tower, before adopting this resolution.

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Trustee Morlan made a motion to table this item until the next meeting on January 19, 2016. For purposes of contacting C.D.C. Trustee Davenport seconded.

Roll call: 7 – 0

Motion passed unanimously.

Action Agenda Item #4: Consideration Of Approval Of Professional Services Agreement Between The Town Of Bayfield And Avant Marketing For Branding And Marketing Services

Town Manager La May stated that the Town received twelve responses to the request for proposals for our Marketing and Branding Campaign. A select group of individuals reviewed the twelve submittals. After the reviews, one company was interviewed. The group that conducted the reviews and the interview is recommending Avant Marketing for the Town of Bayfield Marketing and Branding Campaign. This project is being funded through the Department of Local Affairs Energy and Mineral Impact Grant with a 25% match requirement. Staff is recommending approval of the Professional Services Agreement between the Town of Bayfield and Avant Marketing for Branding and Marketing Services.

Trustee Morlan made a motion to approve the Professional Services Agreement between the Town of Bayfield and Avant Marketing for Branding and Marketing Services. Trustee Salka seconded.

Roll call: 7 – 0

Motion passed unanimously.

Action Agenda Item #5: Consideration Of Approval Of Resolution 353, A Resolution Authorizing The Purchase Of Real Property For General Purpose And Authorizing The Town Mayor Or Town Manager To Serve As The Town's Representative To Execute Various Documents Necessary For The Transaction

Town Manager La May stated that this resolution authorizes the Mayor or Town Manager to execute documents necessary for the purchase of the 23 acre parcel from the School District. All environmental studies have been done and this transaction is ready to close.

Trustee Nelson made a motion to approve Resolution 353, a resolution authorizing the purchase of real property for general purpose and authorizing the Town Mayor or Town Manager to serve as the Town's representative to execute various documents necessary for the transaction. Trustee Davenport seconded.

Roll call: 7 – 0

Motion passed unanimously.

Action Agenda Item #6: Board Reports (SWCCOG, LPCEA, RHA, SWTPR, Region 9, Other)

Trustee Sanders stated that Region 9 will meet in two weeks.

Trustee Morlan stated that the Senior Board hosted their annual Christmas Lunch. The Board will meet next Thursday.

Town Manager La May thanked the Senior's for providing a check in the amount of \$1,200.00 to the Town.

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Trustee Nyberg stated that the Planning Commission will meet next week.

Town Manager La May stated that SWTPR will meet in February

Trustee Davenport stated that RHA will meet in February.

Trustee Salka stated that LPCEA discussed strategic initiatives, discussed the airport and high speed internet for the County.

Trustee Nelson stated that SWCCOG will meet this Friday.

Action Agenda Item #7: New/Unfinished Business

There was no new or unfinished business to discuss.

Meeting was adjourned at 7:51 PM.