

**Town of Bayfield  
Regular Town Board Meeting  
December 17, 2013  
1199 Bayfield Parkway, Bayfield CO 81122**

**Town Board Members Present:** Trustee Au, Trustee Davenport, Trustee Morlan, Trustee Nelson, Trustee Renfro, Mayor Smith

**Town Board Members Absent:** Trustee Nyberg

**Staff Present:** Chris La May (Town Manager), Kathleen Cathcart (Town Clerk), Joe McIntyre (Marshal), Erin Dunavant (Finance Director), Ron Saba (Public Works Director), Dirk Nelson (Attorney)

**Media Present:** Carol McWilliams with the Pine River Times

The meeting was called to order @ approximately 7:00 p.m.

**Roll Call:** 6 present 1 absent

**Pledge of Allegiance:**

**Approval of Minutes:** Trustee Au made a motion to approve the minutes of December 3, 2013 as presented, Trustee Renfro seconded.

All were in favor.

**Approval of Bills:** Trustee Davenport made a motion to approve the bills dated December 4 through December 11, 2013, Trustee Nelson seconded.

Roll Call: 6 – 0 (Trustee Au abstained from the bill payable to Pinnacle Surveying)

Motion passed unanimously.

**General Public Input:** Mr. Vernon Sower stated that approximately six weeks ago he had applied for a building permit for a 400sf storage shed addition. This application is being held up because of a decision on the drainage plan. The original drainage plan for this business was accepted by the Town's Engineer and the work was completed in 2003. The addition of this storage shed is replacing asphalt and Mr. Sower does not feel that it will be changing the discharge

**Town Updates:** No comments.

**Open Forum: Amendment to Rates and Charges for Water and Sewer Services**

Patrick O'Brien with Brilliam Engineering gave a Power Point presentation on water and sewer rate structures.

Mayor Smith stated that there were two options regarding the sewer rates. One option would be to do a percentage increase on just the base rate. The second option would be to base the sewer rate on water usage.

Town Manager La May stated that the sewer rates based on water consumption creates a significant impact for high water users, much more than the 15% increase that we are trying to achieve.

Mr. Vernon Sower stated that a 15% increase is OK but a 300% increase for Commercial Users is outrageous.

Mr. Ron Dunavant, 4162 CR 516, stated that he is representing First National Bank located at 351 Bayfield Center Drive and Mill Street Church of Christ located at 80 Mill Street. These two commercial entities are probably on very different ends of the spectrum in regards to water usage. He would like the Board to keep in

**Town of Bayfield  
Regular Town Board Meeting  
December 17, 2013  
1199 Bayfield Parkway, Bayfield CO 81122**

mind that just because they are both commercial users they are very different in their water usage and contributions to the sewer system.

Ms. Carol McWilliams with the Pine River Times stated that her place of business probably has less impact on the sewer system than an average residential customer.

**Public Hearing:**

**Final Plat – Lot 3, Elston Subdivision**

Town Manager La May stated that the property being discussed is Lot 3 of the Elston Subdivision on County Road 501. This property has been purchased by Bayfield Storage and Office Supply, Inc. and their desire is to build another section of self-storage units. Because this is a separate lot there are some vacations of easements and relocation of easements required to achieve this expansion. A re-plat of the property is required because of these vacations and relocations. Since these changes are minor, staff is treating this under our Short Procedure which is a Public Hearing and Preliminary Plan presented to the Planning Commission and a Final Plat presented to the Board of Trustees for approval. The application for the short procedure was filed and fees paid on June 13, 2013. The application and the Plat were sent to referral agencies on June 18, 2013. The comments from the referral agencies can be found in the Board Packet. The application is fairly straight forward. In order to place storage units on the lot a drainage easement that was in the southwest corner of the lot was reconfigured and an access easement was narrowed and moved to the west. The Planning Commission recommended approval on July 9, 2013. Staff is recommending approval of the Final Plat of the Amended Plat Lot 3 Elston Subdivision with the following conditions to be met before the Final Plat is recorded: (1) The Plat include a signature block for the Mayor,(2) The application provide Title commitment of title policy that is no more than 30 days old, (3) That the plat include a note referencing the reciprocal easement declaration, (4) The dedication of utility easements specifically identifies the Town of Bayfield in addition to all public utility providers and La Plata Electric Association as the beneficiary of the utility easement and (5) that the 14' utility easement and the 15' easement are recorded in advance of the Final Plat and appropriately referenced on the Plat.

Mr. Gregg Martin, manager of Bayfield Storage and Office Supply, Inc., stated that he concurred with staff's recommendations and is agreeable to the conditions.

No Public comments were offered.

**Ordinance 382, Adopting Floodplain Management Regulations**

Town Manager La May stated that the Town of Bayfield currently has Flood Plain Regulations in place. In 2011 the State updated their Flood Plain Regulations and gave local communities three years to adopt Flood Plain Regulations that meet the minimum requirements to remain compliant with the National Flood Insurance Program. Participation in the Flood Insurance Program enables communities to gain eligibility for Federal Loans, for grants that are within the special flood hazard area and for federal disaster assistance to repair insurable buildings that are located in an identified flood hazard area. Additionally, for individuals with property in the flood hazard area they are eligible for subsidized insurance through the NFIP program. If you are purchasing property that is within the flood hazard area and have a mortgage backed by the Federal Government you are required to have flood insurance, the NFIP program allows that to take place. When the State adopted the new regulations in 2011 the requirements included raising the freeboard that is required for newly constructed or substantially changed structures within the 100 year flood plain from 6 inches to 1 foot. The requirement for critical facilities such as hospitals and waste water treatment facilities is now 2 feet of freeboard. These are higher standards than the Federal programs require and they were put in place by the Colorado Water Conservation Board. The 3 year period ends on January 14, 2014. The Town needs to adopt a

**Town of Bayfield  
Regular Town Board Meeting  
December 17, 2013  
1199 Bayfield Parkway, Bayfield CO 81122**

local ordinance that is consistent with those minimum requirements or withdraw from the program. If we choose to withdraw then we are subject to sanction, including that flood insurance will not be available through the NFIP program, three year policies become void at the end of the current policy year, existing flood insurance policies will not be renewed, and no federal grants or loans may be made in identified flood hazard area under programs administered by federal agencies such as HUD, EPA and the Small Business Association. Communities eligible but not participating cannot use Federal Funds for acquisition or construction of buildings in the special flood hazard area. No federal disaster assistance will be provided to repair insurable buildings located in the identified flood hazard area for damage caused by flood. No federal mortgage insurance or loan guarantees will be provided within the identified flood hazard area. The Planning Commission held a Public Hearing on November 12, 2013 and voted unanimously to recommend approval. Staff is recommending approval of Ordinance #382 to become compliant and not suffer the consequences of becoming a sanctioned community.

Mr. Teddy Jack, 542 W. North Street, stated that he is opposed to this ordinance. Mr. Jack asked if grant money would still be awarded for other areas of the Town if this ordinance was not approved.

Town Manager La May stated that grant funds would still be available to other areas of the Town. He also stated that the Waste Water Treatment Plant and the Green Bridges are both located in the flood plain. We are anticipating using federal money through the CDOT off system bridge program to help fund the replacement of the bridges. When we have to reconstruct our Waste Water facility we would likely be using money from the Department of Health or the Colorado Water Power Resource Development Authority and that money to has come down through the EPA.

Mr. Jack asked if this ordinance is passed will flood insurance become mandatory.

Town Manager La May stated that this is a voluntary program.

Mr. Rick Larkin, 297 W. North Street, asked if since he participates in the flood program on his home but not his vacant lot will he be unable to get insurance if he decided to sell the lot.

Town Manager La May stated that if the Town chooses not to participate and Mr. Larkin built a home on his vacant lot the purchaser would not be able to obtain affordable flood insurance required by a federally backed mortgage.

Ms. Maxine Johnston, 359 W. North Street, stated that she understood the Town was given money to replace the bridges.

Town Manager La May stated that the Town was given 6.8 million when Bayfield Parkway was transferred to the Town of Bayfield. In addition we applied for grant funds through Colorado Department of Transportation and were awarded an additional \$700,000.00 to go towards the construction of the new bridges.

Ms. Johnston asked how the Town was eligible for the grant that was awarded.

Town Manager La May stated that the Town of Bayfield is considered a compliant community until January 14, 2014.

Mayor Smith stated that if in the event we had a flood that washed the bridges out we would not be eligible for the support to replace the bridges until we became compliant. Currently there is money set aside for their replacement but in the case of a catastrophic event we would not have the funds available to replace them. This would also be the case with our Waste Water Treatment Facility that is located in the flood plain.

Mr. Larkin asked about the condition of the bridge located at the end of North Street.

**Town of Bayfield  
Regular Town Board Meeting  
December 17, 2013  
1199 Bayfield Parkway, Bayfield CO 81122**

Public Works Director Saba stated that the bridge at the end of North Street has a rating of approximately 80 out of 100.

Mayor Smith stated that if that rating falls below a 50 then we will have to apply for grant funds to replace the bridge.

Mr. Herm Harmann asked if the flood plain had been lowered.

Town Manager La May stated that there was a revision of the flood plain map in 2010.

Mayor Smith thanked the public for their comments.

**Action Agenda Item #1: Consideration of Approval of Final Plat, Amended Plat of Lot 3, Elston Subdivision**

Trustee Au recused himself.

Trustee Nelson made a motion to approve the Final Plat, Amended Plat of Lot 3, Elston Subdivision with the staff recommendations of the plat include a signature block for the Mayor, applicant provide Title Commitment of Title Policy not more than 30 days old, plat include a note referencing the reciprocal easement declaration, dedication of utility easement specifically identifying the Town of Bayfield in addition to all public utility providers and La Plata Electric Association as beneficiary of easement and the 14' utility easement and the 15' drainage easement are recorded in advance of the final plat and appropriately referenced on the plat, Trustee Renfro seconded.

Roll call: 5 – 0

Motion passed unanimously.

**Action Agenda Item #2: Consideration of Ordinance 382, An Ordinance of the Town of Bayfield Adopting Floodplain Management Regulations that Adhere to the Minimum Standards of Both the National Flood Insurance Program (NFIP) and the State of Colorado**

Trustee Morlan made a motion to adopt Ordinance #382, An Ordinance of the Town of Bayfield adopting Floodplain Management Regulations that adhere to the minimum standards of both the National Flood Insurance Program (NFIP) and the State of Colorado; Trustee Davenport seconded.

Roll call: 5 – 1 (Trustee Au voted against)

Motion carried.

**Action Agenda Item #3: Consideration of Resolution 308, A Resolution of the Town of Bayfield, Colorado Acting Through the Bayfield Water Enterprise Amending Rates and Charges for Water Service Provided by the Town**

Town Manager La May stated that this ordinance is specific to water rates.

Trustee Nelson asked if the ERT's for sewer the same for water.

Town Manager La May stated that we do not assign ERT's for water service.

**Town of Bayfield  
Regular Town Board Meeting  
December 17, 2013  
1199 Bayfield Parkway, Bayfield CO 81122**

Trustee Nelson stated that she believes a 15% increase is too much.

Mayor Smith stated that we have deferred some of our maintenance and in order to catch up this increase is necessary. Going forward we need to pay closer attention.

Trustee Renfro made a motion to approve Resolution #308, a resolution of the Town of Bayfield, Colorado acting through the Bayfield Water Enterprise Amending Rates and Charges for Water Service Provided by the Town, Trustee Davenport seconded.

Roll call: 5 – 1 (Trustee Nelson voted against)

Motion carried

**Action Agenda Item #4: Consideration of Resolution 309, A Resolution of the Town of Bayfield, Colorado Acting Through the Bayfield Sewer Enterprise (Hereinafter the Town) Amending Rates and Charges for Sewer Service Provided by the Town**

Town Manager La May stated that we have discussed charging sewer rates on a consumptive basis. This would ensure that customers actually pay for what they use. The issue with this process is that the high end water users are going to be hit pretty hard. This was not something staff had envisioned until the rate study based on consumption was completed last week. Currently we have a base rate for sewer and everyone pays per ERT. We can increase the base rate by 15% and still generate the revenue that is needed. The question is; is it fair to have everyone pay the same rate or should we have customers pay for what they use.

Trustee Nelson asked if the base rate would be multiplied by the number of ERT's and would a customer be given the minimum gallons times the number of ERT's they have before they were charged additional usage.

Town Manager La May stated that if a business had 8 ERT's they would be charged the base rate times 8. They would be given 6000 gallons times 8 before they would be charged additional usage.

Trustee Au stated that water consumption should have been taken into consideration when the ERT's were assigned to a customer.

Public Works Director Saba stated that the problem is the commercial customers are using more water than they should and the ERT numbers are out of date.

Trustee Renfro stated that she feels sewer service for residential customers should be based on a consumptive basis and commercial customers should be charged per ERT.

Trustee Davenport stated that she does not feel that any changes can be made until staff is confident that all customers are being assessed fairly.

Trustee Morlan stated that loading should be taken into consideration.

Trustee Nelson stated that not all water consumption in the summer months is going into our sewer system. A great deal of this usage is for landscaping and should not be considered when calculating sewer bills. She also asked how bills would be calculated in the event of a water leak. A 300% increase is a considerable amount of money and the Board should take more time in evaluating this increase. Trustee Nelson stated that Resolution 309A was not included in the packet and she feels this discussion should be tabled until a later date.

**Town of Bayfield  
Regular Town Board Meeting  
December 17, 2013  
1199 Bayfield Parkway, Bayfield CO 81122**

Town Manager La May stated that sewer rates for the study were based on water consumption for the months of November through March. Theoretically, customers are not using water for landscaping during these months. We would probably have to put a policy in place to determine how staff would deal with leaks.

Mayor Smith stated that he would like the Board to recommend staff present a resolution for a sewer rate increase not based on water consumption.

Trustee Morlan made a motion to table the action on Resolution #309 and ask staff to return with a resolution not based on water consumption, Trustee Nelson seconded.

Town Manager La May asked for clarification. Does the Board want a resolution with a 15% increase per ERT or do we want Patrick O'Brien with Briliam Engineering to come back and revisit this topic?

Mayor Smith asked the Board if they wanted a percentage increase or did they want to have another discussion with Patrick O'Brien.

Trustee Renfro stated that she recalled in past discussion that 15% was a little high that the increase should be closer to 12.4%.

Town Manager La May stated that the increase discussed earlier was 12.8%.

Trustee Nelson stated that if this increase needs to be done for 2014 there is probably not enough time to consult with the engineer again.

Trustee Morlan amended his motion to table Resolution #309 and ask staff to return with a resolution including a 12.8% sewer rate increase, Trustee Nelson seconded.

Roll call: 6 – 0

Motion passed unanimously.

**Action Agenda Item #5: Consideration of Agreement Between the Town of Bayfield and Transit Waste for Garbage Service**

Town Manager La May stated that the Town's current contract for garbage service will expire at the end of 2013. Staff is recommending approval of the new five year contract with annual appropriations.

Trustee Nelson made a motion to approve the agreement between the Town of Bayfield and Transit Waste for garbage service as presented by staff, Trustee Renfro seconded.

Roll call: 6 – 0

Motion passed unanimously.

**Action Agenda Item #6: Consideration of Selection of an Information Technology Service Contractor**

Mayor Smith recused himself.

Town Manager La May stated that for the last couple of years the Town of Bayfield and Upper Pine Fire Protection District have shared an I.T. employee for desktop support. That employee worked approximately 25 hours per month for the Town at a cost of approximately \$14,000.00 in 2012. That employee is no longer with

**Town of Bayfield  
Regular Town Board Meeting  
December 17, 2013  
1199 Bayfield Parkway, Bayfield CO 81122**

the Upper Pine Fire Protection District so staff is looking for I.T. service through a private vendor. A request for proposals was published in the Durango Herald on October 16, 20, 23, 27 and 30. It was also published in the Pine River Times on October 18 and 25. Through this process we received two proposals. One proposal is based on moving towards a virtual environment. The other proposal is based on staying within our current configuration with the hardware based servers that are stored on site. Data Safe Services and Kosh Solutions are the two vendors that submitted proposals. There is a challenge in comparing these proposals, one vendor will charge an hourly rate the other will charge a monthly fee. In making the comparison staff used the number of hours worked per month by the previous employee to figure a monthly rate for the hourly vendor. Kosh Solutions appears to be the low bidder for basic service for an annual fee of \$30,660.00. This price includes data backup, disaster recovery and continuity. Data Safe Services provided a quote for making a transition from the current hardware configuration to a virtual desktop. They also provided a quote for going 100% to the virtual environment where we get rid of our servers and lease space on servers located in a Data Center. Data Safe Services other option is basic services but moves us towards virtual desktop integration. On an annual basis this option would be more affordable but there is an upfront cost of \$7,298.00 for hardware. With virtual desktop integration we do away with computers. Workstations would have monitors, keyboards and thin clients that are communicating with your Data Center where files are stored. The cost of thin clients are approximately \$156.00 versus the cost of new computers.

Town Manager La May stated that Mr. Rick Smith with Data Safe Services was in attendance to answer questions. He also stated that he wanted the Board to be aware that Mayor Smith is also a member of Data Safe Services.

Town Manager La May stated that the virtual desktop integration would be the most cost effective option over a ten year period.

Trustee Nelson asked how the request for proposals worked. She asked if we needed to advertise again for more quotes on virtual services.

Town Manager La May stated that the request for proposal asked for support for our current system but also stated that we would consider alternative options. Advertising for additional proposals for virtual support is an option.

Trustee Davenport wanted to clarify that staff is suggesting that basic service with virtual desktop integration is the most cost effective.

Town Manager La May stated that in the long term, he believes that is the most cost effective option.

Trustee Davenport asked if that option would use Citrix and thin client.

Town Manager La May stated that option would use a Citrix Server and thin clients.

Trustee Davenport asked if the quote included a yearly lease for the Citrix Server.

Town Manager La May stated that the quote did include the annual server lease.

Trustee Davenport asked how much storage space we would have on the server.

Mr. Rick Smith stated that the Citrix Server would be serving the desktops, and the file server would be in the Data Center.

Trustee Davenport asked where the server hub was located.

Mr. Rick Smith stated that the Data Center is located in Cortez, Colorado and Las Vegas, Nevada.

**Town of Bayfield  
Regular Town Board Meeting  
December 17, 2013  
1199 Bayfield Parkway, Bayfield CO 81122**

Trustee Davenport asked if there was a network outage would there be backup.

Mr. Rick Smith stated that there is back up on the SWCCOG network.

Town Manager La May stated that the way the SWCCOG has developed the fiber network, there is a hub in Durango and another in Cortez. If for some reason we cannot communicate through one, we will use the other.

Trustee Davenport stated that if the Citrix Server went down for a period of time it may cause a critical situation in the Marshal's office.

Marshal McIntyre stated that in his office the Spillman System is the most critical, and it is completely separate from what is being discussed.

Trustee Morlan asked if the Board decided to go with this proposal, when would the \$7,000.00 of equipment be purchased.

Town Manager La May stated the equipment would be purchased in January or February of 2014.

Trustee Morlan stated that the Council of Governments Grant has been extended until March 30, 2014. The Town could have an eligible application for funds to further the network.

Town Manager La May stated that he could look into the grant.

Town Manager La May stated that I.T. is not his forte, but in research the virtual environment is the direction everything is going. He also stated that he is uncomfortable giving a recommendation to the Board because one of his seven supervisors is involved with the company bidding for services.

Trustee Au asked if staff should ask Kosh Solutions to give a quote for virtual desktop integration.

Trustee Nelson stated that she liked the idea of virtual desktop integration, but she would like to see additional quotes.

Trustee Renfro stated that it does take staff time to put things out for proposal and the original request was fairly open for options.

Town Attorney Nelson stated that he did not believe we had to put I.T. Services out to bid again. He suggested asking Kosh Solutions to refigure their bid based on virtual desktop integration.

Trustee Morlan stated that because of the Mayor's involvement, the Board should be careful.

The Board directed staff to ask Kosh Solutions to refigure their proposal based on virtual desktop integration.

**Action Agenda Item #7: Consideration of Purchase of Replacement Hydrocyclone Pump**

Town Manager La May stated that we have two pumps at the Water Treatment Plant that are over ten years old and have sixty two hours of run time on them. The liners are worn and need to be replaced. The quote for rebuilding the pumps were \$8,781.00 per pump and the cost of a new pump is \$9,183.50 each. Staff would like to replace one of the pumps this year and one next year keeping the old pumps for back up.

Trustee Davenport asked if the old pumps would still need to be rebuilt to be useful as back up.

**Town of Bayfield  
Regular Town Board Meeting  
December 17, 2013  
1199 Bayfield Parkway, Bayfield CO 81122**

Public Works Director Saba stated that the old pumps would not need to be rebuilt to be used as back up.

Trustee Morlan made a motion to authorize the purchase of a Hydrocyclone Pump not to exceed \$9,183.50, Trustee Renfro seconded.

Roll call: 6 – 0

Motion passed unanimously.

**Action Agenda Item #8: Consideration of Resolution 310, A Resolution of the Town of Bayfield, Colorado, Adopting a Supplemental Budget for the Calendar Year Beginning on the First Day of January 2013 and Ending on the Last Day of December 2013 and Appropriating Additional Sums of Money to the Various Spending Funds for the 2013 Budget Year**

Town Manager La May stated that this Resolution is amending the 2013 Budget to account for purchases that were not included in the original 2013 Budget.

Trustee Renfro made a motion to adopt Resolution #310, a Resolution of the Town of Bayfield, Colorado, adopting a Supplemental Budget for the calendar year beginning on the first day of January 2013 and ending on the last day of December 2013 and appropriating additional sums of money to the various spending funds for the 2013 Budget Year, Trustee Davenport seconded.

Roll call: 6 – 0

Motion passed unanimously.

**Action Agenda Item #9: Discussion and Possible Action – Storm Water Facility Criteria for Existing Development**

Trustee Nelson recused herself.

Town Manager La May stated that the Board adopted infrastructure design standards in November 2012. Within those design standards are some storm drainage requirements. The way these standards are written, existing facilities or properties that decide to make improvements are subject to the new standards and would be required to bring everything into compliance. This could cause economic hardships for properties that were in compliance before we adopted the new standards. Staff had Brent Adams with Souder Miller prepare a recommendation on how to deal with existing sites. The first option would be that any modification that requires a building permit needs to meet the new requirements. The second option would be any modification that results in an increase of the imperviousness of the site would need to be evaluated and reviewed for the new design standards. The third option would be that any modification that increases imperviousness above a threshold will be required to meet the current standards. The fourth option would be no compliance regardless of site modification.

Trustee Renfro asked if we would be doing a Town wide Storm Sewer Analysis that would be looking at existing infrastructure.

Town Manager La May stated that analysis was in the works now.

Trustee Renfro stated that in the interim she believes we should use option two. If there is no change in imperviousness, and an Engineer stamps the plans stating that fact, that should suffice.

**Town of Bayfield  
Regular Town Board Meeting  
December 17, 2013  
1199 Bayfield Parkway, Bayfield CO 81122**

Trustee Au agreed with Trustee Renfro.

Mayor Smith stated that he agreed. You shouldn't make people go back and update. These changes should be made moving forward.

Trustee Renfro made a motion in regards to site modification criteria for requiring compliance with current Town Storm Drainage Detention requirements that any modification that results in an increase in the impervious surface of a site be the criteria used, Trustee Morlan seconded.

Roll call: 5 – 0

Motion passed unanimously.

**Action Agenda Item #10: Discussion and Possible Action – Retail Marijuana Requirements within the Three Mile Area**

Town Manager La May stated that the County is asking the Town's position on Retail Marijuana Establishments in the three mile area outside of Town Limits. When the Medical Marijuana Establishments were banned from the Town of Bayfield we asked the County for a three mile buffer. If we desire to have this buffer for Retail Marijuana Establishments the County is asking that we make that request through a resolution. Resolution #311 as it is prepared bans everything including cultivation sites and testing facilities.

Mayor Smith stated that when the Board voted to ban Retail Marijuana it banned everything. The buffer should reflect the same.

Trustee Davenport asked how far the three miles reached.

Town Manager La May stated that the buffer would be three miles from the Town boundaries in all directions.

Town Attorney Nelson stated that three miles is a standard buffer.

Trustee Renfro made a motion to adopt Resolution #311, a resolution of the Board of Trustees of the Town of Bayfield requesting that La Plata County impose a permanent ban on the issuance of licenses for the operation of marijuana cultivation facilities, marijuana product manufacturing facilities, marijuana testing facilities and retail marijuana stores and all related uses within three miles of the boundaries of the Town of Bayfield, Trustee Au seconded.

Roll call: 4 – 2 (Trustee Morlan and Trustee Davenport voted against)

Motion carried.

**Action Agenda Item #11: Board Reports (SWCCOG, LPCEA, RHA, SWTPR, Region 9, Other)**

Town Manager La May stated that SWCCOG has hired a new Executive Director and they are reestablishing the different committees. A public hearing was held and the new budget was approved.

Mayor Smith stated that he did not attend the Alliance meeting.

Trustee Davenport stated that the discussion at the RHA meeting was in regards to administrative things and tidying up language in some policies and internal documents.

**Town of Bayfield  
Regular Town Board Meeting  
December 17, 2013  
1199 Bayfield Parkway, Bayfield CO 81122**

Town Manager La May stated that RHA will be attending our next Board meeting with a request to amend the I.G.A.

Trustee Renfro stated that at the SWTPR meeting CDOT gave an update on their projects. There was a passing lane study that was completed showing several passing lanes between Bayfield and Durango. Something new that was discussed was the Narrow Gauge coming into this area.

Trustee Morlan stated that they are studying the Narrow Gauge route to designate it a Scenic Byway.

Finance Director Dunavant stated that Region 9 will meet in January.

Trustee Morlan stated that the Seniors will be hosting Christmas lunch this Friday.

Town Manager La May stated that the Planning Commission will hold a Public Hearing in January or February regarding a Temporary Use Ordinance.

**Action Agenda Item #12: New/Unfinished Business**

Town Manager La May stated that there will be a work session at 6:00 pm prior to the next regular Board Meeting.

Trustee Au made a motion to move to Executive Session in accordance with C.R.S. 24-6-402(4)(a) related to the purchase, acquisition, lease, transfer, or sale of any real or personal property interest for a Park Maintenance Facility to include Attorney Nelson and Town Manager La May, Trustee Nelson seconded.

Roll call: 6 – 0

Motion passed unanimously.

Meeting was adjourned to Executive Session at 9:35 pm.

Board came out of Executive Session at approximately 9:55 pm.

Trustee Nelson made a motion to move to Executive Session in accordance with C.R.S. 24-6-402(4)(a) related to the purchase, acquisition, lease, transfer, or sale of any real or personal property interest for a lease on Water Tank Site to include Attorney Nelson and Town Manager La May, Trustee Au seconded.

All in favor, motion passed unanimously.

Meeting was adjourned to Executive Session at approximately 9:57 pm.

Board came out of Executive Session at approximately 10:05 pm.

Meeting was adjourned at approximately 10:06 pm.