

**Town of Bayfield  
Regular Town Board Meeting  
February 19, 2013  
1199 Bayfield Parkway, Bayfield CO 81122**

**Town Board Members Present:** Mayor Smith, Trustee Renfro, Trustee Nyberg, Trustee Nelson, Trustee Davenport, Trustee Morlan

**Town Board Members Absent:** Trustee Au

**Staff Present:** Chris La May (Town Manager), Kathleen Cathcart (Town Clerk), Joe McIntyre (Marshal), Dirk Nelson (Town Attorney), Ron Saba (Public Works Director)

**Media Present:** Carol McWilliams with Pine River Times

The meeting was called to order @ 7:00 p.m.

**Roll Call:** 6 present 1 absent

**Pledge of Allegiance:**

**Approval of Minutes:** Trustee Nelson made a motion to approve the minutes as amended (Leming was misspelled and there was an "s" in Trustee Davenport's name on the third page), Trustee Nyberg seconded.

All in favor, motion passed unanimously.

**Approval of Bills:** Trustee Nyberg made a motion to approve the bills dated February 4 through February 15, 2013 Trustee Renfro seconded.

All in favor, motion passed unanimously.

**General Public Input:** Kathleen Kane of 1606 S. Taylor Circle in the Dove Ranch Subdivision stated that she was here to follow up on a conversation that she had with Town Manager La May. She is asking that the Town reconsider its' snowplowing policy and change the direction that it plows the snow in Dove Ranch. Mayor Smith stated that this is only "public input" so no action can be taken on this item at tonight's meeting. Ms. Kane asked if there was a way to have this subject considered for change. Mayor Smith stated that he would not be inclined to change the policy. The Board has discussed this subject and it has been decided that the Town would keep the policy as it is written.

**Town Updates:** Trustee Nelson asked about the sewer taps that were mentioned in the Town Manager's updates and did that mean there were only four grants left. Town Manager La May stated that was correct. Trustee Morlan asked about the incident that was mentioned in Public Works Director Saba's memo. Is there a concern about safety and are we doing anything about it. Town Manager La May stated that this incident happened in the Dove Ranch Subdivision. Public Works Director Saba stated that from now on he has instructed his staff to avoid confrontation with the residents and call the Marshal's Office when necessary. Trustee Renfro stated that she understood that some of the staff had received phone calls that were not so pleasant in regards to this incident and she does not believe that staff should have to listen to that kind of abuse. Mayor Smith stated that he would agree if residents have a complaint to be heard they should bring it to the Board. Mayor Smith also stated that in the future we should post our Snowplowing Policy online and in the newspaper.

**Action Agenda Item #1: Consideration Of MOU With La Plata County Humane Society**

Marshal McIntyre stated that he has been researching the possibility of the County doing transport services for the Town of Bayfield to the La Plata County Humane Society. It can take our deputy up to an hour to transport

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an animal to Durango and complete the paperwork. This obviously takes the deputy out of Bayfield and creates a longer response time if that deputy is dispatched to a call. The estimated cost of transporting an animal to Durango ourselves is \$90.00 to \$100.00 per trip. The La Plata County Humane Society has offered to transport for us at a cost of \$95.00 per trip, this price includes the \$50.00 impound fee that we pay when we drop off an animal.

Trustee Morlan asked approximately how many animals does the Marshal's Office transport per week.

Marshal McIntyre stated that it just depends on the week. Sometimes none at all, other times two to four a week. One good thing about this contract is that if there is more than one animal to be transported at the same time, we will only be charged an additional \$35.00 per additional animal.

Trustee Nelson asked if the animal owner receives a ticket when we transport their animal to Durango.

Marshal McIntyre stated a ticket is left with the Humane Society for the animal owner.

Trustee Davenport asked if we enter in this MOU, where will we keep the animals until they are picked up by the Humane Society.

Marshal McIntyre stated that Dr. Brown at Bayfield Animal Hospital has an outdoor facility that we can use.

Trustee Renfro asked if we should look into raising the price of our "Dog At Large" tickets to cover the cost of transport.

Marshal McIntyre stated that he thought that would be a good idea.

Trustee Morlan made a motion to approve the MOU with the La Plata County Humane Society, Trustee Nelson seconded.

Roll call 6 – 0

Motion passed unanimously.

**Action Agenda Item #2: Discussion And Possible Action – Storage Of Personal Items In Town  
Right-Of-Way**

Town Manager La May stated that we have discussed in the past our inability to insure that the public right-of-way is clear of parked recreational vehicles, trailers etc. The model traffic code allows us to address abandoned vehicles but not trailers and such. What we are trying to do is beef up our ordinance so that it will allow us the ability to cite residents for nuisance vehicles left in the right-of-way for a period of more than forty eight hours.

Trustee Morlan asked if we have occupied travel trailers in the right-of-way.

Town Manager stated that he did not believe that we had any occupied travel trailers in the right-of-way at this time.

Mayor Smith stated that he believed that it would be prudent of the Board to pursue an ordinance that would prohibit parking in the right-of-way for extended periods of time.

The Board agreed that staff should pursue this ordinance and bring it back for approval.

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**Action Agenda Item #3: Discussion And Possible Action – Sewer Video Camera Purchase**

Town Manager La May stated that a couple years ago we bought a used sewer video camera and van from the City of Durango. We have used this equipment to help us identify areas where we have infiltration. We are at a point that repairs need to be done to the camera. Those repairs will cost approximately \$18,000.00. A new camera will cost approximately \$62,000.00. We can purchase this camera on a lease/purchase program with a \$10,000.00 to \$12,000.00 annual payment. The initial payment would be \$15,000.00.

Trustee Morlan asked if this would be a debt to the Sanitation Fund.

Town Manager La May stated yes it would be a debt to the Sanitation Fund. Also we are about to embark on a slip lining project and we expect to be using the camera to monitor what is being accomplished through this effort and there is a concern that if our current camera goes down we will be in a bind.

Trustee Nelson stated that she is glad to see that staff is looking into different options, however it would have been more appropriate if this was presented while going through the budget process.

Mayor Smith stated that he realizes that when equipment breaks down it is not always convenient, but we should take a more proactive look at putting these kind of items in the budget that need to be replaced.

Trustee Morlan asked if leasing is an option.

Town Manager La May stated that we are looking at a lease/purchase option but he is not sure if we could just lease the equipment.

Trustee Nelson asked if one person could operate the new camera and will it fit into all of the lines in our Town.

Public Works Director Saba replied that the new camera is much more advanced than the old one and we will be able to use it in all of our lines.

Trustee Davenport asked if the camera we have now is completely dysfunctional.

Public Works Director stated that it is not completely dysfunctional but we cannot get correct measurements, it runs too slow and takes too much time. We will keep it as a backup.

Trustee Renfro stated that she believes this is a necessary piece of equipment to run the Sanitation Department.

Public Works Director Saba stated that with new infrastructure we should be running this camera so that we have a record of what the lines look like new.

Trustee Morlan made motion to follow the recommendation of staff and finance a new Sewer Camera, Trustee Renfro seconded.

Roll call 5 - 1 (Trustee Nyberg voted against)

Motion passed.

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**Action Agenda Item #4: Consideration Of Resolution #296, A Resolution Supporting The Grant Application For A Mini Grant From The State Board Of The Great Outdoors Colorado Trust Fund For Gosney Park Project Improvements**

Town Manager La May stated that this is something we need to provide as a part of our grant application to indicate that the Board does support the application for funds to improve Gosney Park.

Trustee Nelson made a motion to approve Resolution #296, Trustee Renfro seconded.

Roll 6 – 0

Motion passed unanimously.

**Action Agenda Item # 5 New/Unfinished Business**

Trustee Nelson stated that in regards to the situation at 1606 S. Taylor Circle, maybe we can look in to a Civic Organization that would help shovel driveways for those who need the help.

Trustee Morlan suggested contacting Social Services.

Trustee Renfro gave an update on “Second Saturday”. This past Saturday there were 40 kids in attendance.

Trustee Davenport asked if the schools know about the CML SA Contest.

Town Manager La May stated that he would pass the information on to the schools.

Mayor Smith asked if progress was being made towards getting emblems on all Town vehicles.

Town Manager La May stated that not all vehicles are done but we are making progress.

Mayor Smith reminded everyone that breakfast with the County Commissioners is this Friday at The Tuning Fork Café. Also the annual CML conference is in June and he would like to see everyone attend.

Town Manager La May stated that there were some scholarships available from CML to help cover the costs.

Meeting was adjourned at 7:51pm

**Minutes Were Approved As Presented On March 5<sup>th</sup>, 2013.**

**Approved:**

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**Rick K. Smith  
Mayor**

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**Kathleen Cathcart  
Town Clerk**