

**Town of Bayfield
Regular Town Board Meeting
February 2, 2016
1199 Bayfield Parkway, Bayfield CO 81122**

Town Board Members Present: Trustee Davenport, Trustee Morlan, Mayor Pro-Tem Nelson, Trustee Nyberg, Trustee Salka, Trustee Sanders

Town Board Members Absent: Mayor Smith

Staff Present: Chris La May (Town Manager), Jeff Robbins (Town Attorney), Joe McIntyre (Marshal)

Media Present: Carol McWilliams with the Pine River Times

The meeting was called to order @ approximately 7:00 p.m.

Approval of Minutes: Trustee Nyberg made a motion to approve the minutes from January 19, 2016 as presented. Trustee Sanders seconded.

All were in favor.

Motion passed unanimously.

Approval of Bills: Trustee Davenport made a motion to approve the bills dated January 13 through January 29, 2016, as presented. Trustee Salka seconded.

Roll call: 6 – 0

Motion passed unanimously.

General Public Input: Mr. Teddy Jack, 542 W. North Street, stated that he would like to see more sand put on the streets.

Town Updates: Trustee Morlan asked if the company purchasing Source Gas was going to make any major changes. Trustee Salka stated that the representatives from Black Hills Energy have indicated no major changes.

Action Agenda Item #1: Consideration Of Approval Of Ordinance 394, An Ordinance Of The Board Of Trustees Of The Town Of Bayfield, Colorado Establishing Affidavit Of Intent Requirements For Write-In Candidates

Town Manager La May stated that Ordinance 394 will allow the cancellation of the upcoming election, if no applications for write-in candidates are received between now and 20 days prior to the scheduled election.

Trustee Davenport made a motion to approve Ordinance 394, an ordinance of the Board of Trustees of the Town of Bayfield, Colorado establishing affidavit of intent requirements for write-in candidates. Trustee Nyberg seconded.

Roll call: 6 – 0

Motion passed unanimously.

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Action Agenda Item #2: Consideration Of Approval Of Resolution 356, A Resolution Of The Town Of Bayfield, Colorado Finding Substantial Compliance And Initiating Annexation Proceedings For The River Bank Annexation

Town Manager La May stated that in this instance, the Town of Bayfield is the applicant. The property being annexed is the parcel that was just purchased from the school district. A Public Hearing will be held on March 15, 2016.

Trustee Morlan made a motion to approve Resolution 356, a resolution of the Town of Bayfield, Colorado finding substantial compliance and initiating annexation proceedings for the River Bank Annexation. Trustee Salka seconded.

Roll call: 6 – 0

Motion passed unanimously.

Action Agenda Item #3: Discussion And Possible Action – Land Use Planning Consultant

Town Manager La May stated that the workload in the Planning Department is picking up. Staff is currently working on two active annexations and one subdivision, with three new annexation applications expected in the near future. Staff is also working on the Land Use IGA, community outreach and updating the Comprehensive Plan. At this point it might be beneficial to bring in a private consultant to help with the workload. There is the option, just as we do with the Engineering and Town Attorney services, of asking the applicant to reimburse the Town for those costs.

Trustee Morlan stated that he is comfortable with using a private consultant and asking the applicants for reimbursement.

Mayor Pro-Tem Nelson stated that she would like to see some more information. There seems to be a lot of expenses associated with development. She does not want to add more expense and deter growth.

Attorney Robbins stated that, in his opinion, with the money the Town has available and with the current workload a private consultant would be a wise choice.

Mayor Pro-Tem Nelson stated that she agreed that a private consultant would be best. She just has concerns about asking the applicants for reimbursement.

The Board agreed that hiring a private consultant was the best way to go, at this point. Discussion regarding reimbursement from the applicants will continue at a later time.

Action Agenda Item #4: Consideration Of Authorization To Purchase Trojan UV Lamps For Wastewater Disinfection Process

Town Manager La May stated that the purchase of the Trojan UV Lamps for the Wastewater Treatment Plant exceeds his purchasing authorization.

Trustee Nyberg asked if this was included in the budget.

Town Manager La May stated that there are funds in the budget for this expense.

**Town of Bayfield
Regular Town Board Meeting
February 2, 2016
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Trustee Davenport made a motion to authorize staff to purchase 35 Trojan UV Lamps from DB Frost Associates, Inc. in an amount not to exceed \$10,801.70 plus shipping. Trustee Salka seconded.

Roll call: 6 – 0

Motion passed unanimously.

Action Agenda Item #5: Board Reports (SWCCOG, LPCEA, RHA, SWTPR, Region 9, Other)

Trustee Nyberg stated that the Planning Commission will meet next week.

Trustee Morlan had nothing to report on the Senior Board.

Trustee Salka stated that the LPCEA met yesterday. Discussion was regarding internet services throughout La Plata County. Also discussed was the airport and if that issue would be on November's ballot.

Trustee Davenport stated that RHA will meet tomorrow.

Trustee Sanders stated that Region 9 had some by-law changes and reviewed current loans.

Mayor Pro-Tem Nelson stated that SWCCOG will meet this Friday.

Town Manager La May stated that SWTPR will meet this Friday.

Agenda Item #6: New/Unfinished Business

Town Manager La May stated that the Downtown Group has been working with Downtown Colorado Inc. A Food Summit is being planned for Downtown Bayfield at the end of April. They are also looking at doing three events on Mill Street this summer. The Board will meet the consultants at the next Regular Board Meeting.

Meeting was adjourned at approximately 7:35 pm.