

**Town of Bayfield
Regular Town Board Meeting
March 1, 2016
1199 Bayfield Parkway, Bayfield CO 81122**

Town Board Members Present: Trustee Davenport, Trustee Nelson, Trustee Nyberg, Trustee Salka, Trustee Sanders, Mayor Smith

Town Board Members Absent: Trustee Morlan

Staff Present: Chris La May (Town Manager), Kathleen Cathcart (Town Clerk), Jeff Robbins (Town Attorney), Joe McIntyre (Marshal), Ron Saba (Public Works Director)

Media Present: Carol McWilliams with the Pine River Times

The meeting was called to order @ approximately 6:58 p.m.

Approval of Minutes: Trustee Nelson made a motion to approve the minutes from February 16, 2016 as presented. Trustee Nyberg seconded.

All were in favor.

Motion passed unanimously.

Approval of Bills: Trustee Nelson made a motion to approve the bills dated February 17 through February 26, 2016. Trustee Salka seconded.

Roll call: 6 – 0 (Mayor Smith abstained from voting on the bill from Data Safe Services)

Motion passed unanimously.

General Public Input: Dr. Bill Plested stated that he would like to encourage the Town Board to support the King Coal 2 Mine in its request for Land Use Approval from the La Plata County Commissioners.

Town Updates: No comments.

Action Agenda Item #1: Consideration Of Approval Of Agreement Between The Town Of Bayfield And Colorado Mosquito Control Services

Town Manager La May stated that the contract being presented is for Adult Mosquito Control Services with Colorado Mosquito Control. This is intended to be a three year contract with an annual renewal.

Trustee Salka made a motion to approve the agreement between the Town of Bayfield and Colorado Mosquito Control Services. Trustee Nyberg seconded.

Roll call: 6 – 0

Motion passed unanimously.

Action Agenda Item #2: Discussion And Possible Action – New Water Backflow Prevention Device Requirements

Town Manager La May stated that the Colorado Department of Health has changed the interpretation of the policy as it relates to Backflow Prevention Devices. The intent is to provide more guidance as it relates to the

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Drinking Water Regulations and the requirements for Backflow Prevention Devices and Cross-Connection Control Devices. A five year period is being given to implement and complete compliance of all policies. Staff's opinion is that the Town of Bayfield should be in complete compliance by the end of 2016. There is no action required tonight. Staff will present an Ordinance, for the Board's consideration at later date, that would require the Town to meet the new requirements by the Colorado Department of Health.

Trustee Davenport asked if the Town needed to identify these connections and notify the property owners.

Town Manager La May stated that the Town already had a pretty good survey of what is out there. The Town will continue with the survey and notify customers that they have 120 days to install a Backflow Prevention Device.

Trustee Nelson asked if the devices that are currently in place will meet the new standards.

Public Works Director, Ron Saba, stated that the current devices will meet the new requirements.

Action Agenda Item #3: Discussion And Possible Action – Special Event Requirements

Town Manager La May stated that in past the Board of Trustees has taken action on requests for Special Events, as they involved use of Town property and or equipment. The Town has an existing application for Special Events, but has never formally adopted requirements for Special Events. In situations where an event is conducted by another party, the event organizers are asked to fill out a Special Event Application which asks if the applicant will need Town services and or equipment. There is always some question as to how much or how many Town resources should be used for these types of events. The Town would like to support the events, but there is a fine line as to how much Town resources should be committed or if the Town should recoup some portion of the expense. Also, a number of these events include retail vendors who do not have a Town Business License or Sales Tax License. Finally, the Town has never formally required event sponsors to provide insurance coverage for the event. Recognizing that the Town has general liability coverage, the event organizer has control over the event, but should anything occur a claim would be filed against the Town's insurance. Staff believes it would be advantageous to prepare Special Event requirements for events including parades and block parties in order to clearly establish a process and fees.

The Board agreed that staff should continue working in this direction and bring an ordinance back for approval.

Action Agenda Item #4: Consideration of Resolution 358, A Resolution Of The Town Of Bayfield, Colorado, Rescinding Resolution 357 And Finding Substantial Compliance And Initiating Annexation Proceedings For The Bayfield School District Annexation

Town Manager La May stated that at the last meeting the Board adopted a resolution that set the Public Hearing of the Bayfield School District Annexation for March 15, 2016. State Statute requires that the Public Hearing be set no less than 30 days from the approval of the resolution. March 15, 2016 would only be 28 days. Staff is asking the Board to rescind Resolution 357 and approve Resolution 358 and set a new Public Hearing date.

The Board agreed to hold the Public Hearing during a Special Meeting to be held on April 4, 2016.

Trustee Nelson made a motion to approve Resolution 358, a resolution of the Town of Bayfield, Colorado rescinding Resolution 357 and finding substantial compliance and initiating annexation proceedings for the Bayfield School District Annexation and to hold the Public Hearing at a Special Meeting on April 4, 2016. Trustee Nyberg seconded.

Roll call: 6 – 0

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Motion passed unanimously.

Action Agenda Item #5: Consideration Of Resolution 359, A Resolution Of The Town Of Bayfield, Colorado Finding Substantial Compliance And Initiating Annexation Proceedings For The Gosney (North) Annexation

Town Manager La May stated that approval of Resolution 359 would reflect that the Board accepts the annexation application, in its entirety, for the Gosney (North) property and that a Public Hearing will be set for April 19, 2016.

Trustee Davenport made a motion to approve Resolution 359, a resolution of the Town of Bayfield, Colorado finding substantial compliance and initiating annexation proceedings for the Gosney (North) Annexation. Trustee Salka seconded.

Roll call: 6 – 0

Motion passed unanimously.

Action Agenda Item #6: Consideration Of Resolution 360, A Resolution Of The Town Of Bayfield, Colorado Finding Substantial Compliance And Initiating Annexation Proceedings For The CRG/Gosney (South) Annexation

Town Manager La May stated that approval of Resolution 360 would reflect that the Board accepts the annexation application, in its entirety, for the CRG/Gosney (South) Annexation. This property is located south of the bridges, totaling 47.194 acres.

Trustee Davenport made a motion to approve Resolution 360, a resolution of the Town of Bayfield, Colorado finding substantial compliance and initiating annexation proceedings for the CRG/Gosney (South) Annexation. Trustee Salka seconded.

Roll call: 6 – 0

Motion passed unanimously.

Action Agenda Item #7: Board Reports (SWCCOG, LPCEA, RHA, SWTPR, Region 9, Other)

Trustee Sanders stated that Region 9 will meet in April.

Town Manager La May stated that SWTPR will not meet again for a couple of months.

Trustee Davenport stated that RHA will meet in April.

Trustee Salka stated that LPCEA will meet March 7, 2016.

Trustee Nyberg stated that the Planning Commission will meet next week.

Trustee Nelson stated that SWCCOG will meet on Friday.

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Action Agenda Item #8: New/Unfinished Business

Town Manager La May stated that he has received an inquiry regarding the installation of a live streaming camera to be placed on Town Hall facing down Mill Street.

The Board had no objections to allowing the installation of the camera.

Town Manager La May stated that staff is considering moving the Utility Drop Boxes from their current location to the sidewalk closer to Town Hall. They will not be as convenient but they will be protected from traffic.

The Board agreed that it was ok to move the boxes.

Town Manager La May stated that typically the Annual Cleanup Days are held on a Saturday and Sunday. Staff would like to change that to Saturday only. In the past Sunday's have had a very low turn out and staff does not see the need in continuing this as a two day event.

The Board agreed with staff's recommendation.

Trustee Davenport made a motion to move to Executive Session in accordance with C.R.S. 24-6-402(4)(e) determining positions relative to matters that may be subject to negotiations; developing strategy for negotiation; and instructing negotiators as it relates to Dove Ranch Drainage, to include Town Manager La May, Town Attorney, Jeff Robbins, and Public Works Director, Ron Saba. Trustee Nyberg seconded.

Roll call: 6 – 0

Motion passed unanimously.

Board adjourned to Executive Session at 7:47 pm.

The Board came out of Executive Session at approximately 8:30 pm.

Mayor Smith stated that no decisions were made during the Executive Session.

The meeting was adjourned at approximately 8:32 pm.