

Town of Bayfield
Regular Town Board Meeting
March 15, 2016
1199 Bayfield Parkway, Bayfield CO 81122

Town Board Members Present: Trustee Davenport, Trustee Morlan, Trustee Nelson, Trustee Nyberg, Trustee Salka, Trustee Sanders, Mayor Smith

Town Board Members Absent: Trustee Davenport arrived after roll call.

Staff Present: Chris La May (Town Manager), Kathleen Cathcart (Town Clerk), Michael Goldman (Town Attorney), Joe McIntyre (Marshal), Erin Dunavant (Finance Director)

Media Present: Carol McWilliams with the Pine River Times

The meeting was called to order @ approximately 7:00 p.m.

Approval of Minutes: Trustee Nelson made a motion to approve the minutes from March 1, 2016 as presented. Trustee Salka seconded.

All were in favor.

Motion passed unanimously.

Approval of Bills: Trustee Nelson made a motion to approve the bills dated March 2 through March 14, 2016. Trustee Nyberg seconded.

Roll call: 7 – 0

Motion passed unanimously.

General Public Input: No comments.

Town Updates: No comments.

Public Hearing:

1. River Bank Annexation And Land Use Classification

Town Manager La May stated that item #1 involves the annexation of the River Bank Property and establishing it's initial Land Use Classification, which would be Community Services. Item #2 is the subdivision of the River Bank Property. The annexation involves the Town bringing in the property that was recently acquired from the School District and the Waste Water Treatment Plant Property. The Preliminary Plan is the second step in the subdivision process. The Town's agreement with the School District was to subdivide the River Bank Property, so that the School District could retain the residence that is located on the North end of the boundary. Once the subdivision is complete, the Town will convey the .7 acre residential property back to the School District. The Preliminary Plan has been reviewed by the Planning Commission and they are recommending approval.

There were no comments from the public.

2. River Bank Subdivision – Preliminary Plan

There were no comments from the public.

**Town of Bayfield
Regular Town Board Meeting
March 15, 2016
1199 Bayfield Parkway, Bayfield CO 81122**

Action Agenda Item #1: Presentation La Plata Boys And Girls Club

Mr. Vaughn Morris, CEO of La Plata Boys and Girls Club, gave a brief history of the organization. Mr. Morris also told the Board about the potential opportunity to create a partnership between the La Plata Boys and Girls Club and the Lavenia McCoy Library. The Boys and Girls Club would like to become more involved in the Town of Bayfield.

Mrs. Tiffany Parker, Board of Directors of La Plata Boys and Girls Club, told the Board of her families personal experience with organization.

Trustee Salka stated that he would like to see the La Plata Boys and Girls Club expand into the Town of Bayfield.

Trustee Morlan asked if Mr. Morris could tell the Board more about the Feasibility Study that the Boys and Girls Club is doing.

Mr. Morris stated that La Plata Boys and Girls Club has partnered with Region 9 on a Community Development Grant to gain the funds to do a Feasibility Study. The goal is to have the consultants present to our Board in June.

Mayor Smith thanked Mr. Morris and Mrs. Parker for attending tonights meeting. He also thanked the La Plata Boys and Girls Club for all that they do.

Action Agenda Item #2: Consideration Of Approval Of Ordinance 395, An Ordinance Of The Town Of Bayfield, Colorado Annexing Certain Territory To The Town Known As The River Bank Annexation

Town Manager La May stated that Ordinance 395 is a formal ordinance to bring these properties into the Town of Bayfield.

Trustee Davenport made a motion to approve Ordinance 395, an ordinance of the Town of Bayfield, Colorado annexing certain territory to the Town known as the River Bank Annexation. Trustee Nelson seconded.

Roll call: 7 – 0

Motion passed unanimously.

Action Agenda Item #3: Consideration Of Approval Of River Bank Subdivision – Preliminary Plan

Trustee Salka made a motion to approve the River Bank Subdivision – Preliminary Plan. Trustee Davenport seconded.

Roll call: 7 – 0

Motion passed unanimously.

**Town of Bayfield
Regular Town Board Meeting
March 15, 2016
1199 Bayfield Parkway, Bayfield CO 81122**

Action Agenda Item #4: Consideration Of Approval Of CRG/Gosney Subdivision – Sketch Plan

Town Manager La May stated that we have a current application for annexation and the Board approved a resolution, at the last Town Board Meeting, setting the Public Hearing on April 19, 2016. In the meantime we also have a request for subdivision of the same property. This Sketch Plan is the Board's first look at the CRG/Gosney Subdivision. This subdivision is not too involved. A larger tract of land will be subdivided to parcel off an existing residence. The remaining land is undeveloped at this time, with no immediate plans for development.

Trustee Nelson made a motion to approve the CRG/Gosney Subdivision Sketch Plan, with the Planning Commission recommendations of the 100 year Flood Plan and the Certification for Planning Commission Chair. Trustee Nyberg seconded.

Roll call: 7 – 0

Motion passed unanimously.

Action Agenda Item #5: Consideration Of Approval Of Memorandum Of Understanding Between The Colorado Department Of Local Affairs – University Of Colorado Denver, Colorado Center For Community Development And The Town Of Bayfield, Colorado

Town Manager La May stated that this has been discussed a couple of times. Tonight, the Board is being asked to approve the Memorandum of Understanding with the Colorado Department of Local Affairs, University of Colorado Denver and Colorado Center for Community Development. Landscape Architecture Students will provide technical assistance at a conceptual level. The expectation for this project is for the students to complete Conceptual Landscape Architecture Plans and cost estimates for the vacant property adjacent to the Pine River Library. The program is funded through the Department of Local Affairs Energy and Mineral Impact Program. The Local Match for the grant will be shared with the Pine River Library.

Trustee Nelson asked if the Town's portion of the Local Match was \$2,420.00.

Town Manager La May stated that the total Local Match is \$2,420.00, to be split with the Pine River Library.

Trustee Nelson asked if the Town has an agreement in place with the library, concerning the Local Match.

Town Manager La May stated that the Town does not have a formal agreement with the library, concerning the Local Match. The Town of Bayfield will be the conduit for the grant. The Library Director has approved the expenditure for the Local Match.

Trustee Morlan made a motion to approve the Memorandum of Understanding between the Colorado Department of Local Affairs, University of Colorado Denver, Colorado Center for Community Development and the Town of Bayfield, Colorado. Trustee Nelson seconded.

Roll call: 7 – 0

Motion passed unanimously.

**Town of Bayfield
Regular Town Board Meeting
March 15, 2016
1199 Bayfield Parkway, Bayfield CO 81122**

Action Agenda Item #6: Consideration Of Award To Canyon Construction For 2016 Bayfield Water Line Replacement Project

Town Manager La May stated that the Town of Bayfield received an award of a grant from the Department of Local Affairs to make improvements to the Water Distribution System, including replacement of approximately 1300 linear feet of 6" Asbestos Concrete water line. In addition, staff will be replacing some isolation valves in other areas of the Water Distribution System. This project has been advertised and staff received three bids. The bids ranged from \$403,000.00 to \$500,000.00. The low bid came from Canyon Construction. The bids included an add alternate to install a 4" conduit approximate the water line. Canyon Construction was also the low bidder on the add alternate. Their total bid including the add alternate is \$411,252.17. Part of this project involves replacing service lines, if necessary. Based on this, there is a potential for change orders. Staff is asking that the Board allow for a 10% contingency for potential change orders to the contract. Staff is recommending approval of the contract to Canyon Construction for the 2016 Bayfield Water Line Replacement Project in the amount not to exceed \$411,252.17 and authorize an additional \$41,125.00 as contingency for potential change orders.

Trustee Davenport made a motion to approve the award of contract to Canyon Construction for the 2016 Bayfield Water Line Replacement Project in an amount not to exceed \$411,252.17 and authorize an additional \$41,125.00 as contingency for potential change orders to the contract as determined by the Public Works Director, Town Engineer and Town Manager. Trustee Salka seconded.

Roll call: 7 – 0

Motion passed unanimously.

Action Agenda Item #7: Consideration Of Approval Of Notice Of Award To Armor Proseal For 2016 Crack Seal Project

Town Manager La May stated that this project was advertised and staff received three bids. Armor Proseal was the low bidder, at \$1.74 per pound. Staff is recommending approval of the award of contract to Armor Proseal.

Trustee Morlan made a motion, based on staff's recommendation, to approve the award of contract to Armor Proseal for the 2016 Crack Seal Project in an amount not to exceed \$22,970.00. Trustee Nyberg seconded.

Roll call: 7 – 0

Motion passed unanimously.

Action Agenda Item #8: Consideration Of Calling A Special Meeting For March 17, 2016 To Cancel April 5, 2015 Election

Town Manager La May stated that in February the Board passed an ordinance which allows us to cancel the election if there are not enough candidates to have a contested election. There is a period in which someone could file the paperwork to become a write-in candidate on the ballot. That period expires at 5:00 pm on March 17, 2016. Staff is asking that the Board call a Special Meeting to pass a resolution that would cancel the election and declare the candidates elected, effective April 5, 2016.

Mayor Smith stated that he is officially notifying the Board that there will be a Special Meeting held on March 17, 2016 at 5:30 pm.

**Town of Bayfield
Regular Town Board Meeting
March 15, 2016
1199 Bayfield Parkway, Bayfield CO 81122**

Action Agenda Item #9: Consideration Of Calling A Special Meeting For Monday, April 4, 2016 For Bayfield School District 10-JT-R Annexation

Town Manager La May stated that the Public Hearing for the Bayfield School District 10 JTR Annexation has been set for Monday April 4, 2016.

Mayor Smith stated that he is officially notifying the Board that there will be a Special Meeting held on April 4, 2016 at 7:00 pm.

Action Agenda Item #10: Board Reports (SWCCOG, LPCEA, RHA, SWTPR, Region 9, Other)

Trustee Morlan stated that the Senior Board is doing well financially. The Board voted to authorize \$700.00 to a subsidized art program.

Carol McWilliams stated that the Senior Board will be hosting it's Annual Summer BBQ in May.

Trustee Nyberg stated that the Planning Commission discussed the River Bank Subdivision.

Trustee Sanders stated that Region 9 will meet in April.

Trustee Davenport stated that RHA will meet in April.

Trustee Salka stated that the LPCEA is still discussing the Airport, the Business Park and County Internet.

Trustee Nelson stated that the SWCCOG had a presentation from the State Bid Program.

Action Agenda Item #11: New/Unfinished Business

Town Manager La May reminded everyone that the Spring Festival will be held Saturday March 26, 2016 at Joe Stephenson's Park.

Trustee Nelson made a motion to move to Executive Session in accordance with C.R.S. 24-6-402(4)(e) determining positions relative to matters that may be subject to negotiations; developing strategy for negotiation; and instructing negotiators as it relates to Bayfield School District 10 JTR Annexation and in accordance with C.R.S. 24-6-402(4)(e) determining positions relative to matters that may be subject to negotiations; developing strategy for negotiation; and instructing negotiators as it relates to CRG/Gosney Annexations to include Town Manager La May and Town Attorney Michael Goldman. Trustee Salka seconded.

Roll call: 7 – 0

Motion passed unanimously.

The Board adjourned to Executive Session at 7:54 pm.

The Board came out of Executive Session at approximately 9:10 pm.

Meeting was adjourned at approximately 9:11 pm.