



Development Permit Application

Applicant Name:	Mailing Address:	Phone:
Owner of the Property: (if Different)	Mailing Address:	Phone:
Any Agents: (if Different)	Mailing Address:	Phone:

CLASSIFICATION (Requested Action):

ANNEXATION ANNEXATION**SUBDIVISION/RESUBDIVISION**

- SKETCH PLAN
 PRELIMINARY PLAT
 FINAL PLAT

OTHER

- BOUNDARY ADJUSTMENT TEMPORARY USE PERMIT
 CONDITIONAL USE PERMIT USE BY REVIEW
 DISTRICT USE CHANGE VARIANCE
 LOT CONSOLIDATION OTHER _____

Each requested action may require additional documents and/or requirements. Inquire with the Land Use Administrator at Town Hall for additional information.

Required Information:

Project Name: _____

Project Address: _____

Parcel Number: _____ Lot Number: _____

Section: _____ Township: _____ Range: _____

Land Use Classification: _____ Parcel Square Footage: _____

Description of the improvements planned:

Required Documentation:

- 1) Proof of Ownership of the property in question and concurrence in the purpose of the application by the owner.
- 2) Full Legal Description including survey number, tract number, or other recorded identifying numbers.
- 3) Copy of the certified survey plat or a plan upon which the applicant will provide the following: the relative location of existing & proposed improvements, buildings, structures, roads, driveways, parking, ditches, utilities, fences, & other significant features.
- 4) Architect drawings or engineers drawings, floor plans, and diagrams as may be required by the Uniform Building Code and related codes as adopted.
- 5) Proof that a driveway permit has been submitted to La Plata County or Colorado Department of Transportation (if needed)

All submitted documents must contain required signatures. A document marked "preliminary" or "for review only" may be submitted prior to

submittal of a signed document.

Required Copies:

The Town requires that the applicants provide the following number of copies for submittals:

3 Copies - 24 x 36 Maps

21 Copies - For Agency Comments (11x17 Maps)

16 Copies - For Planning Commission

16 Copies - For Town Board

Please ask for details on what will be required for the proposed development.

Signed By:

Owner/Agent

Date

Received By:

Town of Bayfield

Date

Fees:

Amount Received: \$ _____

Date Paid: _____

Copies:

Number Received: _____

Acknowledgement of Fee Reimbursement

I, _____, hereby understand that all engineering & attorney fees incurred by the Town of Bayfield regarding the above referenced project will be invoiced to me for reimbursement. I hereby agree to pay these fees in a timely manner. I also understand that if these fees are not paid I could be subject to appropriate actions taken by the Town to collect these fees.

Applicant Signature

Date

