



# Town of Bayfield

1199 Bayfield Parkway  
P.O. Box 80  
Bayfield, CO 81122

## Building Permit Process

**Single Family Residential Homes, Multi-Family Residential Homes, Remodels & Additions**

### Plan Submittal:

Applicants will need to submit the following four things when applying for a building permit.

- 1) Two sets of building plans including a site plan and drainage plan.  
(Four Sets Will Be Needed For Multi-Family Homes - One Set For The Town Engineer & One Set For The Fire Department)**

*Town Hall will keep one set of plans in house until 90 days after occupancy has been granted. The 2<sup>nd</sup> set of plans will be returned to the applicant when the building permit is issued. This set of plans will need to remain on-site at all times.*

- 2) A signed & dated copy of the drainage letter**

*The drainage letter documents how drainage needs to flow. Signing of the letter acknowledges that the applicant understands these standards of drainage flow. The drainage must flow away from the property but cannot flow onto any other private property. The signing of this letter is an implied contract that the builder will make sure that the drainage works & does not affect any other properties.*

- 3) The building permit application & checklist**

*The building permit needs to be completely filled out. Please be sure and fill in the middle portion documenting the square footage, the number of bedrooms and bathrooms, and the estimated cost of the project. Also, do not forget to sign and date the application at the bottom of the page. The application is not valid without a signature.*

- 4) The building permit deposit**

Single Family Residences	\$ 300.00
Multi-Family Residences (up to 4-plex)	\$ 700.00
Multi-Family Residences (5 plex - 9 plex)	\$1,000.00
Garages, Accessory Buildings, & Remodels	\$ 100.00

*This fee is non-refundable. This fee covers the plan review of the building permit plans by the building inspector. The deposit amount will be deducted from the total building permit fee at time of issuance.*

### The Review Process:

Once the plans are submitted, they will be reviewed by the following:

- 1) The Town Planner will review the Site Plan for set-back dimensions, proper drainage, parking, and that the proposed building meets the zoning requirements.**

Please Make Sure Plans Include The Following Items To Be Reviewed By The Town Planner:

- The size and shape of the lot
- Property lines with dimensions
- All buildings and structures
- Distances between the buildings/structures and the property lines
- Streets and alleys - document traffic flow
- Indicate the North direction
- Drainage plan indicating site drainage

**2) The Building Inspector will review the plans to make sure that the plans meet 2003 International Building Code (IBC) requirements.**

Plans Need To Include The Following:

- Floor Plans (specify windows - type, sizes, & manufacturer)
- Building Elevations
- Cross Sections (The More Construction Details Shown Will Speed Up The Review Process)
- Foundation Plan (Please Scale & Dimension)
- Foundation Ventilation
- Foundation Details (Sections of stem walls, piers, interior footings, & other foundation design components)
- Floor Framing Plan(s) (Show or call out floor joints, beams, columns, & their connection. Or show connections in detail)
- Roof Framing & Ventilation Plan (Include details as above)
- Wall Sections (Show and call out all wall components)

The Building Inspector may require additional information to the plan drawings in a code review list. The more complete the submitted set of plans, the quicker & less expensive the process will be. Plans must show & detail exactly what is to be constructed. Please avoid using white-out or red-lining the plans - Please redraw any corrections.

All installation of building components & materials must be installed according to 2003 Building Code Requirements and the manufacturers installation procedures.

**3) The Fire Inspector will review the plans to make sure that the plans meet IFC requirements (*This Applies Only To Multi-Family Dwellings*)**

**4) The Town Engineer will review the grading & drainage plan & the utility plan (*This Applies Only To Multi-Family Dwellings*).**

If there are problems with the submitted set of plans, they will be returned for corrections.

The Plan Review process generally takes 10-14 days if there are no corrections that need to be made to the plans.

The Building Inspector will call the applicant when the building permit is ready to be picked up at Town Hall.

**Before Picking Up The Building Permit:**

All new residential homes have to pay a School Impact Fee of \$794.00. This fee has to be paid to the School Administration office located on Clover Drive. The School District only accepts cash or money orders. They do not accept personal or business checks.

**THE TOWN MUST HAVE A COPY OF THE SCHOOL DISTRICT RECEIPT TO ISSUE ANY NEW RESIDENTIAL BUILDING PERMITS!!!!**

**Picking Up The Building Permit:**

Once the Inspector has finished his review of the plans, he will drop them off at Town Hall for pick-up.

When the building permit is issued the following fees will have to be paid:

1) The Building Permit Fee

- |                                  |                         |
|----------------------------------|-------------------------|
| • Single Family Homes            | \$ 0.65 per square feet |
| • Unfinished Basements           | \$ 0.45 per square feet |
| • Garages (attached or detached) | \$ 0.45 per square feet |
| • Carports or Out Structures     | \$ 0.35 per square feet |

*Above rate schedule includes one plan review fee. Additional plan reviews may incur additional review charges.*

2) Town Review Fee – \$25.00

3) Water Tap Fee (These fees are documented on Page 7 of the building permit checklist). Each single-family dwelling unit requires a water tap fee.

4) Sewer Tap Fee - \$6050.00. Each single-family dwelling unit requires a sewer tap.

5) Park Impact Fee - \$408.00 (This fee does not apply to homes in the Dove Ranch or the Fox Farm Subdivisions. All other subdivisions are subject to this fee). Each single-family dwelling unit is subject to the park impact fee.

Please remember, the Town **CANNOT** issue a building permit without the receipt from the School District documenting that the School Impact Fee has been paid.

The Water Tap, the Water Use, & the Sewer Tap forms will all need to be filled out at the time of issuance of the building permit.

**A set of building plans will be returned to the applicant. The inspector requires that these approved plans & the copy of the building permit be onsite at all times.**

### **Cancellation of A Building Permit:**

If an applicant wishes to cancel a building permit once it has been issued, the process goes as follows:

- The applicant is entitled to a refund for the building permit amount less the Building Inspector's plan review fees & any administrative costs incurred increased by 10%. The refund can be credited towards another building permit or the applicant can request a refund check.
- Water Tap, Sewer Tap, & Park Impact Fees are not refundable or transferable.

### **Site Plan Improvement Location Certificate Requirements:**

Per Town of Bayfield Ordinance #365: Building Permit Applicants must provide a Site Plan Improvement Location Certificate to the Building Official **prior** to pouring footers for the building foundation.

*106.2.5 Site Plan Improvement Location Certificate. The Building Official shall be provided with and shall review an Improvement Location Certificate prepared by a licensed Colorado surveyor for the property upon which any improvements are to be made following the inspection of the footing and foundation excavation and forms as described in section 109.3.1. No installation of any concrete for the structure shall be completed by any person until the Building Official has reviewed the Improvement Location Certificate to determine that the location of the structure is in compliance with the Town's Land Use Code and Building Codes. The Improvement Location Certificate to be submitted shall show the exterior boundaries of the lot, the location of the footers and foundation prior to the installation of the concrete and any other encroachments that would impact the proposed improvements.*

109.3.1.5 The Building Official shall inspect and approve the Improvement Location Certificate required by section 106.2.5 prior to the installation of any concrete footer or foundation or any other permanent improvements on the property.

### **Monthly, Miscellaneous, & Reimbursable Fees:**

#### **Monthly Fees:**

After tap fees have been paid and the building permit has been issued the applicant will begin receiving a monthly water & sewer bill. The water bill will be half of the regular water amount (\$11.39) the sewer charge (\$44.10), mosquito spraying charge (\$1.00) for a total monthly bill of \$52.39. This bill will have to be current before the Certificate Of Occupancy will be released for the property.

Bayfield Town Code 15-75 (g). *One half the usual minimum shall be charged for any property on which the water has been shut off pursuant to section 15-73 or on any property for which a tap fee has been paid but on which water use has not commenced.*

Bayfield Town Code 15-1010. **Service charge.** *Commencing on the billing date for the month following payment of a Plant Investment Fee, a monthly user fee shall be paid for each ERT. The monthly service fee shall be charged regardless of whether the connection has been made or whether the building sewer is being utilized, unless a seasonal rate has been permitted. Payment will be required for unoccupied dwellings, businesses shut down or temporarily idle, vacant mobile home spaces and all other permitted ERTs. Failure to pay said service charge within 90 days will be grounds for revocation of the privilege to utilize the sewer system of the District and all PIFs paid will be subject to forfeiture.*

#### **Reimbursable Fees:**

If the Town of Bayfield should incur any engineering, surveying, legal or other professional fees associated with the building permit project, these fees must be reimbursed to the Town by the applicant.

Article 4 - Town Land Use Code - Sec 4-1(1)(E) regarding fee reimbursement: *Professional Fees: An Agreement from the applicant to reimburse the Town for engineering, survey, legal, or other professional fees incurred by the Town that are directly and reasonably attributable to the review of any Application or request for action filed under the provisions of this Code. All such fees shall be billed to the Applicant by the Town and must be paid by the Applicant prior to the final issuance of any permit, the recording of any final plat, or prior to the final issuance of any other approval under this Code.*

#### **Miscellaneous Inspection Fees:**

- |  |                         |
|--|-------------------------|
| • Re-inspection Fee<br>(This fee must be paid in advance of re-inspection)       | \$50.00                 |
| • Additional Plan Review For Changes To Approved Plans                           | \$65.00/hr              |
| • Building Code or Land Use Code Violation Investigation                         | \$65.00/hr              |
| • Use of Outside Professional Services To Assist With Code Review or Inspections | Actual Cost Of Services |
| • Inspection Or Building Department Services Which No Fee Has Been Established   | \$65.00/hr              |

### **Construction Requirements:**

#### **Materials Located In Right-Of-Way:**

All dirt, sand, or any type of construction material must be located in such a way as to comply with the following requirements.

1. If a sidewalk has been constructed on the property, all construction material must be located at least four feet (4') from back of curb to allow for pedestrian passage through the property.
2. If a sidewalk does exist, construction material must be placed behind the sidewalk. No construction material will be allowed on the sidewalk.
3. If a sidewalk is damaged during construction, the builder/owner will be responsible for the replacement of the damaged section.

#### **Address Sign:**

The Town of Bayfield requires each contractor or post the address at all construction sites as follows:

1. *Temporary address sign:* All construction sites shall post a temporary address sign in a conspicuous place on the premises. The temporary sign shall remain in place until the permanent sign is installed.

#### **Construction Refuse:**

The Town of Bayfield requires each contractor to provide a container for the collection of construction debris and trash. Such container shall be adequate size to contain any debris generated in the construction process. The contractor shall regularly retrieve any and all debris and trash generated at the construction site which has blown, dropped, floated, dumped or carried onto any adjacent property or Town right-of-way. The contractor shall be responsible for the removal of any dirt or mud, which has been introduced onto a Town street caused by such construction. These containers need to be located on the construction site and should not be located in the public right-of-way or on Town streets.

#### **Construction Equipment:**

All construction equipment (i.e. job site trailers, vehicles, heavy equipment, etc) needs to be off the Town streets from 10 p.m. to 7 a.m. for street maintenance such as snow plowing and street sweeping.

***Failure To Comply With These Construction Requirements Could Result In Fines Being Imposed Or Deposits Being Required For Subsequent Building Permits Issued To The Applicant.***

#### **Building Inspections Required:**

The following items require building inspections:

- Footings/Piers
- Stem Walls
- Monolithic Pours
- Footings In Slabs
- Under Slab Plumbing
- Rough-In Plumbing
- Plumbing Tests
- Rough-In Mechanical
- Rough-In Framing
- Shear Wall Nailing
- Gas Line With Test
- Final Inspection For Certificate Of Occupancy

For all building inspections please contact the Town of Bayfield's Building Inspector Mike Shave @ 259-5800. 24-48 hours advanced notice is appreciated.

Please remember that all plumbers have to be licensed & registered in the State of Colorado. A journeyman must be present and in charge of all plumbing work.

#### **Electrical Inspections:**

Electrical permits & inspections are handled by the State of Colorado Electrical Board.

For further information pertaining to electrical, please call the State Electrical Inspector @ 970-249-1300

Please remember that all electricians have to be licensed & registered in the State of Colorado.

### **Water & Sewer Inspections:**

Water & Sewer Inspections are performed by the Town of Bayfield Public Works Department.

Prior to uncovering any pipes building applicants must call Town Hall to set up water & sewer inspections @ 970-884-9544. Once an inspection date has been confirmed, the trenches can be dug for the water & sewer lines. This is to ensure that lines are not exposed to the elements in the event that Public Works is unavailable to inspect.

The Town of Bayfield Public Works Department installs **ALL** water meters for building applicants. **Please refer to the meter setting instructions enclosed in the packet for detailed information on this process.**

Inspections & meter installations are only performed on Tuesday's & Thursday's. To have a meter installed on Tuesday, applicants must call no later than 12:00 p.m. on Friday. To have a meter installed on Thursday, applicants must call no later than 12:00 p.m. on Monday. Should there be an emergency, or too many meters scheduled the applicant may be requested to wait until the next available day.

**Once the water meter has been installed the building permit applicant will receive an invoice for approximately \$700.00 for the water meter & supplies. This invoice is over and above the water tap fees. Please note that this amount is an approximate total. It could be more expensive if additional parts, service, or labor are required for installing the water meter. This invoice will need to be paid before the Certificate of Occupancy will be released for the property.**

*Town Code Sec 15-56: The Town shall own & maintain the service line from the main to the meter (including the meter), and the property owner shall own & maintain the service line from the meter to the premises served. Each meter shall be of adequate size determined by the American Water Works Association & the Town Public Works Director.*

### **Certificate of Occupancy:**

When all the work is completed and the building inspector has given the final inspection he will issue a Certificate of Occupancy. This Certificate will be held at Town Hall for verification that all fees & invoices have been paid for the property. Once all the fees have been verified and paid, Town Hall will release the CO to the applicant.

For any questions regarding the building permit process please contact Kathy Cathcart @ Town Hall. 970-884-9544

**Please Sign & Date The Acknowledgement of Understanding Below And Return It To Town Hall With Submittal Of The Building Permit Packet.**

### **Acknowledgement Of Understanding**

I, \_\_\_\_\_, hereby acknowledge that I have read the building process & all the information included in the building permit packet (this includes all fees associated with obtaining a building permit). I also understand that all engineering, survey, legal or other professional fees incurred by the Town of Bayfield regarding the above referenced project will be invoiced to me for reimbursement. I hereby agree to pay these fees in a timely manner. I also understand that if these fees are not paid I could be subject to appropriate actions taken by the Town to collect these fees.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Project Address

\_\_\_\_\_  
Building Permit Number

## Water Tap Prices:

3/4"	<u>\$ 6,600.00</u>	Secondary Irrigation System:	\$ 4,445.00
1"	<u>\$ 11,750.00</u>	Secondary Irrigation System:	\$ 7,915.00
1 1/4"	<u>\$ 18,350.00</u>	Secondary Irrigation System:	\$12,360.00
1 1/2"	<u>\$ 26,400.00</u>	Secondary Irrigation System:	\$17,780.00
2"	<u>\$ 37,900.00</u>	Secondary Irrigation System:	\$31,600.00

### Subdivisions With Secondary Irrigations Systems

Clover Meadows  
 Sunrise Estates  
 Cinnamon Heights  
 Dove Ranch Phase 1  
 Fox Farm Village

## Water Monthly Rates:

Minimum:	6,000	6,001-15,000	15,001-30,000	30,001-50,000	50,001 +	
Residential	<u>\$26.25</u>	\$3.25	\$4.00	\$4.50	\$5.00	(Per Thousand Gallons)
Commercial	<u>\$29.25</u>	\$3.50	\$4.00	\$4.25	\$4.75	(Per Thousand Gallons)

## Sewer Tap Fee:

\$6,000.00 per ERT (Equivalent Residential Tap)  
 + 50.00 Inspection Fee





# Town of Bayfield

1199 Bayfield Parkway  
 P.O. Box 80  
 Bayfield, CO 81122

\_\_\_\_\_  
 Property Address

Dear Homebuilder,

The Town does not require an engineered drainage plan. The Town only reviews a schematic drainage plan to make sure that the drainage flows away from the structure and adjoining properties. The design of elevations and drainage is the owner/builder's responsibility. The IRC code has requirements concerning that the drainage flow away from the structure as depicted in the illustration below. These requirements are enforced by the Building Inspector at the time of final inspection for the Certificate of Occupancy (CO). Builders need to follow the drainage plan of the whole subdivision & it is the builder/owners responsibility to make sure that the drainage works and does not harm the adjacent properties .

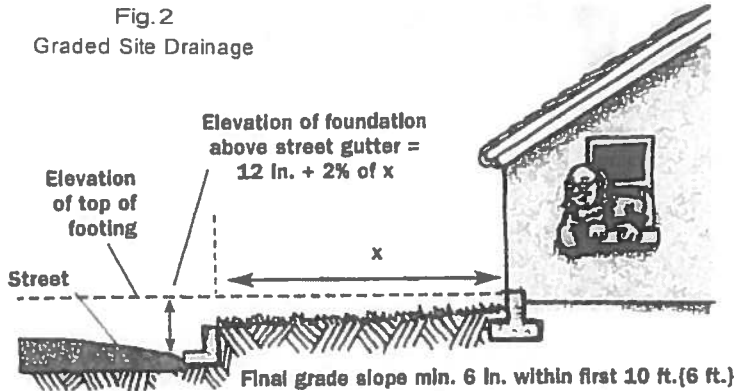
Sincerely,

Owner/Owner's Legal Representation:

\_\_\_\_\_  
 Signature/Date

\_\_\_\_\_  
 Print Name

Fig. 2  
 Graded Site Drainage



**Slope/Grade**

- |   |               |
|---|---------------|
|   | <b>IRC</b>    |
| ○ Surface graded away from fndn min 6in/10ft (6ft)              | F2[401.3]     |
| ○ Setbacks & clearances to slopes > 1 vert: 3 horiz F3 (403.17) |               |
| ○ Lot slope > 1:10-footing stepped or level                     | (403.15)      |
| ○ Graded site-top of fndn min 12in+2% above street drain        | F2 (403.17.3) |



# Town of Bayfield

1199 Bayfield Parkway  
 P.O. Box 80  
 Bayfield, CO 81122

## Building Permit Routing Sheet

To Be Completed By The Applicant:

**Applicant Name:** \_\_\_\_\_

**Subdivision Name:** \_\_\_\_\_ **Lot #** \_\_\_\_\_

**Address Of Project:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

For Office Use Only:

Submittal	Date	Staff Initial	Deposit Amount
Building Permit Application			
Two (2) Sets of Plans			
Signed Acknowledgement			
Signed Drainage Letter			
Permit Application Deposit			

Town Staff	Date	Staff Initial	Amount Due
Site Plan/Drainage			\$25.00
Meets Setback Requirements			
Meets Code Requirements			
Meets Land Use Designation			
Staff Review Fee			

Building Inspector	Date	Staff Initial	Amount Due
Called For Pick-Up			
Plans Picked Up			
Issued Comment Letter			
Authorization To Issue Permit			
Building Permit Fee			

**Total Amount Paid By Applicant** \_\_\_\_\_

**Building Permit Number** \_\_\_\_\_

**Date Issued** \_\_\_\_\_

## **Town of Bayfield Water Meter Installation Instructions**

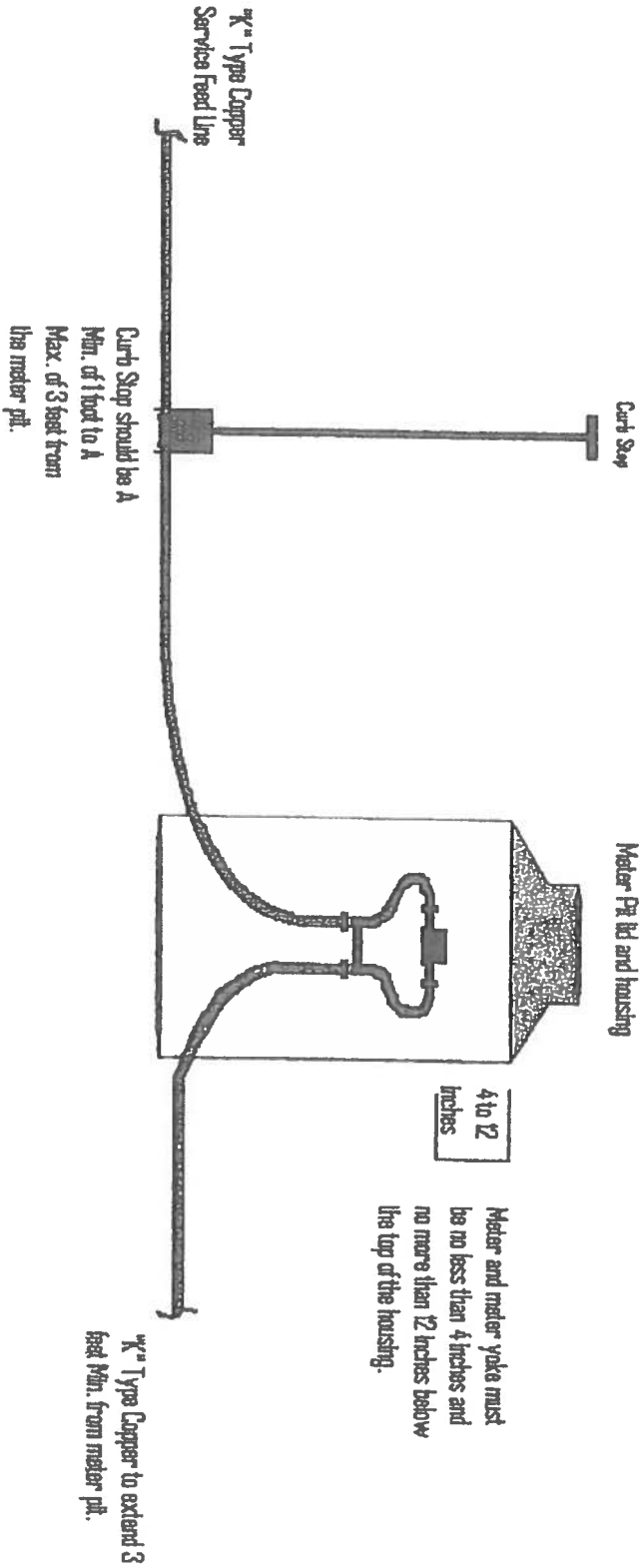
These are the Water Meter Installation Instructions for The Town of Bayfield. Please follow the standard instructions, the enclosed drawings and the written information for proper installation. Failure to comply with these procedures for Water Meters and Curb Stops could result in fines or denial of Certificate of Occupancy (CO).

1. Water Meters, Meter Pits, Radio Units, Meter Yokes, and all fittings required to the meter pit are to be purchased from the Town Public Works Department only. Please do not install any equipment purchased through any other entity because it may not be compatible with the Town equipment. Repair, replacement, or parts changed-out due to improper installation could result in the owner being billed accordingly.
2. Meter Yokes, Curb Stops, and all required fittings must be brass and of compression type. "K" type soft copper will be installed from the main water line to 3 feet past the water meter pit. Beyond 3 feet, the homeowner must use "K" Copper or Pex Piping; however, this line is the responsibility of the homeowner to repair or replace if any problems should occur.
3. Curb Stops and Meter Pit lids need to be buried at the grade specified in the attached drawings. It is the responsibility of the homeowner to make sure that proper grading is met. Please remember that final grade may not be completed at the time of water meter installation.
4. DO NOT landscape or cover the water meter lids and curb stops in any way. Failure to comply may result in fines being issued.
5. During the winter months (or anytime when freezing may occur), the Town requests that that meters be installed in a timely manner so that the water main & service lines are not left open overnight. (If this is not possible, please contact the Town to make the proper arrangements). If equipment does freeze or is damaged due to negligence; the owner will be responsible for any repairs performed by the Town. Failure to comply may result in fines being issued.
6. "K" type soft copper will extend from the water main to the curb stop, from the curb stop to the meter pit, and the meter pit to the exit line (this is located 3 feet from the water pit). This area must be shaded in  $\frac{3}{4}$ " ABC, screened, or pee gravel 4 inches on all sides of the line.
7. When subdivision developers install the curb stops, please make sure that the equipment is set as close to final grade as possible. It also needs to be marked with a t-post to prevent damage to the curb stop.
8. When installing sprinkler systems that use domestic water, it will be the responsibility of the homeowner to provide a fully testable backflow preventer. This needs to be installed in a location where access and testing may be performed.
9. Please do not hammer, tamper, or remove Town equipment. When working in the vicinity of Town equipment, please make certain that it is visible so that it is not ran over, plowed, or dug up. If equipment is damaged due to negligence; the homeowner will be responsible for any repairs performed by the Town.
10. When excavating near any of Town right-of-ways, always call for utility locates and give a description of the work to be performed. Any broken infrastructure caused by the lack of a utility locate will be the full responsibility of the homeowner/company to pay for the repairs. The Utility Notification Center of Colorado (UNCC) phone number is 1-800-922-1987.

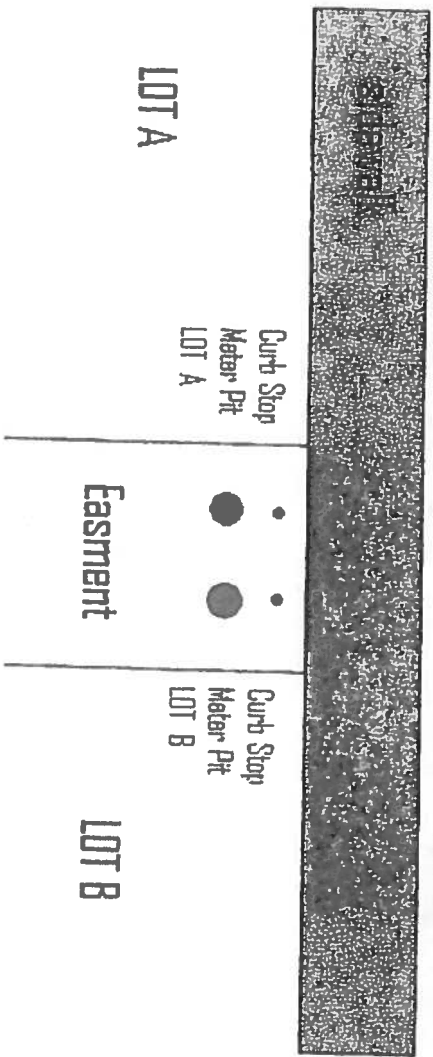
For any questions regarding water installation or repair, please do not hesitate to call the Bayfield Town Hall at: (970) 884-9544.

# STANDARD METER PIT INSTALLATION

- The meter pit lid as well as the Curt Stop valve should be above the final grade at a Min. of 2 inches and a max. of 4 inches.
- Both Meter Pit and Curt Stop must be Plumb and Level within backfill.
- Meter Pit and Curt Stop must be in good view, this means please do not landscape over or bury. Thank You.



- Curb Stops to be a Min. 1 foot and a max. of 2 feet from edge of sidewalk.
- If no sidewalk exists, a min. of 5 feet and a max. of 6 feet from street or curb edge.
- Meter pits to be set in designated easements between lots and need to be a min. of 4 feet apart.
- Easements will be maintained by homeowner, and landscaping shall not cover over meter pit nor curb stop.



TOWN OF BAYFIELD  
P. O. Box 80  
Bayfield, Colorado 81122  
(970) 844-9544



**PLUMBING REGISTRATION FORM**

**IMPORTANT NOTICE: Effective JANUARY 1, 2008, per § 12-58-105(3), C.R.S.**

**Plumber must have license - control and supervision:**

NO PERSON, FIRM, PARTNERSHIP, CORPORATION, OR ASSOCIATION SHALL OPERATE AS A PLUMBING CONTRACTOR UNTIL SUCH CONTRACTOR HAS OBTAINED REGISTRATION FROM THE BOARD. THE BOARD SHALL REGISTER A PLUMBING CONTRACTOR UPON PAYMENT OF THE FEE AS PROVIDED IN § 12-58-104, C.R.S. AND PRESENTATION OF EVIDENCE THAT THE APPLICANT HAS COMPLIED WITH THE APPLICABLE WORKERS' COMPENSATION AND UNEMPLOYMENT COMPENSATION LAWS OF THIS STATE. IN ORDER TO ACT AS A PLUMBING CONTRACTOR, THE PERSON, FIRM, PARTNERSHIP, CORPORATION, ASSOCIATION, OR OTHER ORGANIZATION MUST EITHER BE, OR EMPLOY FULL-TIME, A MASTER PLUMBER, WHO SHALL BE IN CHARGE OF THE SUPERVISION OF ALL PLUMBING WORK PERFORMED BY SUCH CONTRACTOR. A MASTER PLUMBER SHALL BE RESPONSIBLE FOR NO MORE THAN ONE PLUMBING CONTRACTOR AT A TIME. THE MASTER PLUMBER SHALL BE REQUIRED TO NOTIFY THE BOARD WITHIN FIFTEEN DAYS AFTER HIS OR HER TERMINATION AS A MASTER PLUMBER FOR THAT PLUMBING CONTRACTOR. THE MASTER PLUMBER IS RESPONSIBLE FOR ALL PLUMBING WORK PERFORMED BY THE PLUMBING CONTRACTOR. FAILURE TO COMPLY WITH A NOTIFICATION MAY LEAD TO SUSPENSION OR REVOCATION OF THE MASTER PLUMBER LICENSE AS PROVIDED IN § 12-58-110, C.R.S.

Job Site Address: \_\_\_\_\_

PRINT

Work performed by:

Plumbing Master's Name \_\_\_\_\_

PRINT

Contractor's State of Colorado Business Name \_\_\_\_\_

PRINT

& License # \_\_\_\_\_

PRINT

Master's License # \_\_\_\_\_

Master's Phone # \_\_\_\_\_

Master's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Copies are NOT acceptable.

To be completed only if the owner will be performing the work.

Home Owner (property owner)

Name \_\_\_\_\_

Phone # \_\_\_\_\_

PRINT

HOME OWNER CLAUSE: The plumbing law provides you, as the homeowner, the opportunity to perform your own plumbing installation provided the following is true: (1) you are the property owner and this property is not for sale or resale, is not rental property which is occupied or is to be occupied by tenants for lodging, either transient or permanent; and is not generally open to the public -12-58-113 (2). (2) the plumbing will be inspected *prior* to covering, i.e., insulation, drywall, etc., and again upon completion of the system *prior to occupal* etc. (3) all plumbing work will be done in accordance with the adopted plumbing codes of the Town of Bayfield, Colorado

Signature:

Date: \_\_\_\_\_

Home Owner (property owner)

Office use below

Staff Initial \_\_\_\_\_ Date of submittal \_\_\_\_\_ Associated Building Permit # \_\_\_\_\_  
(when assigned)

C.R.S. 12-58-102. Definitions.

As used in this article, unless the context otherwise requires:

(1) "Board" means the examining board of plumbers.

(1.5) "Gas piping" means any arrangement of piping used to convey fuel gas, supplied by one meter, and each arrangement of gas piping serving a building, structure, or premises, whether individually metered or not. "Gas piping" or "gas piping system" does not include the installation of gas appliances where existing service connections are already installed, nor does such term include the installations, alterations, or maintenance of gas utilities owned by a public utility certified pursuant to article 5 of title 40, C.R.S., or a public utility owned or acquired by a city or town pursuant to article 32 of title 31, C.R.S.

(2) "Journeyman plumber" means any person other than a master plumber, residential plumber, or plumber's apprentice who engages in or works at the actual installation, alteration, repair, and renovation of plumbing in accordance with the standards, rules, and regulations established by the board.

(3) "Master plumber" means a person who has the necessary qualifications, training, experience, and technical knowledge to properly plan, lay out, and install and repair plumbing apparatus and equipment including the supervision of such in accordance with the standards, rules, and regulations established by the board.

(4) "Colorado plumbing code" means a code established by the board which consists of standards for plumbing installation, plumbing materials, and solar plumbing which could directly affect the potable water supply.

Editor's note: This version of subsection (4) is effective until January 1, 2008.

(4) "Colorado plumbing code" means a code established by the board that consists of standards for plumbing installation, plumbing materials, medical gas, sanitary drainage systems, and solar plumbing that could directly affect the potable water supply.

Editor's note: This version of subsection (4) is effective January 1, 2006

(5) (a) "Plumbing" includes the following items located within the building or extending five feet from the building foundation to the first joint, excluding any service line extending from the first joint to the property line: All potable water supply and distribution pipes and piping, all plumbing fixtures and traps, all drainage and vent pipes, all building drains, including their respective joints and connections, devices, receptacles, and appurtenances, and all medical gas and vacuum systems in health care facilities. "Plumbing" does not include: The installation, extension, alteration, or maintenance, including the related water piping and the indirect waste piping there from, of domestic appliances equipped with backflow preventers, including lawn sprinkling systems, residential ice makers, humidifiers, electrostatic filter washers, water heating appliances, water conditioning appliances not directly connected to the sanitary sewer system, building heating appliances and systems, fire protection systems, air conditioning installations, process and industrial equipment and piping systems, or indirect drainage systems not a part of a sanitary sewer system or the repair and replacement of garbage disposal units and dishwashers directly connected to the sanitary sewer system, including the necessary replacement of all tail pipes and traps, or the repair, maintenance, and replacement of sinks, faucets, drains, showers, tubs, and toilets.

Editor's note: This version of paragraph (a) is effective until January 1, 2008.

(5) (a) "Plumbing" includes the following items located within the building or extending five feet from the building foundation, excluding any service line extending from the first joint to the property line: All potable water supply and distribution pipes and piping; all plumbing fixtures and traps; all drainage and vent pipes; all building drains, including their respective joints and connections, devices, receptacles, and appurtenances; and all medical gas and vacuum systems in health care facilities. "Plumbing" does not include:

(I) The installation, extension, alteration, or maintenance, including the related water piping and the indirect waste piping there from, of domestic appliances equipped with backflow preventers, including lawn sprinkling systems, residential ice makers, humidifiers, electrostatic filter washers, water heating appliances, water conditioning appliances not directly connected to the sanitary sewer system, building heating appliances and systems, fire protection systems, air conditioning installations, process and industrial equipment and piping systems, or indirect drainage systems not a part of a sanitary sewer system; or

(II) The repair and replacement of garbage disposal units and dishwashers directly connected to the sanitary sewer system, including the necessary replacement of all tail pipes and traps, or the repair, maintenance, and replacement of sinks, faucets, drains, showers, tubs, and toilets. Editor's note: This version of paragraph (a) is effective January 1, 2006.

(b) Notwithstanding the provisions of paragraph (a) of this subsection (5), the following shall not be included within the definition of "plumbing":

(I) Installations, extensions, improvements, remodeling, additions, and alterations in water and sewer systems owned or acquired by counties pursuant to article 20 of title 30, C.R.S., cities and towns pursuant to article 35 of title 31, C.R.S., or water and sanitation districts pursuant to article 1 or article 4 of title 32, C.R.S.; or

(II) Installations, extensions, improvements, remodeling, additions, and alterations performed by contractors employed by counties, cities, towns, or water and sewer districts which connect to the plumbing system within a property line; or

(III) Performance, location, construction, alteration, installation, and use of individual sewage disposal systems pursuant to article 10 of title 25, C.R.S., which are located within a property line.

(6) "Plumbing apprentice" means any person other than a master, journeyman, or residential plumber who, as his principal occupation, is engaged in learning and assisting in the installation of plumbing.

(7) "Plumbing contractor" means any person, firm, partnership, corporation, association, or other organization who undertakes or offers to undertake for another the planning, laying out, supervising, installing, or making of additions, alterations, and repairs in the installation of plumbing. In order to act as a plumbing contractor, the person, firm, partnership, corporation, association, or other organization must either be or employ full-time a master plumber.

(6) "Potable water" means water which is safe for drinking, culinary, and domestic purposes and which meets the requirements of the department of health.

(9) "Residential plumber" means any person other than a master or journeyman plumber or plumbing apprentice who has the necessary qualifications, training, experience, and technical knowledge, as specified by the board, to install plumbing and equipment in one-, two-, three-, and four-family dwellings, which shall not extend more than two stories aboveground.

**TOWN OF BAYFIELD**1199 Bayfield Parkway, P.O. Box 80  
Bayfield, CO 81122**BUILDING PERMIT APPLICATION**Town Phone (970) 884-9544  
Town Fax (970) 884-2195  
Building Inspector phone (970) 259-5800**Legal Description of Land**Subdivision Name \_\_\_\_\_  
Lot # \_\_\_\_\_  
Address \_\_\_\_\_  
Square Footage of Lot \_\_\_\_\_**Type of Permit**New Building \_\_\_\_\_ Residential \_\_\_\_\_ Commercial \_\_\_\_\_  
If Residential, Single Family \_\_\_\_\_ Multi-Family \_\_\_\_\_ #Units \_\_\_\_\_  
Remodel \_\_\_\_\_ Addition \_\_\_\_\_ Demolition \_\_\_\_\_  
If Improvement, type \_\_\_\_\_**Owner of Property**First Name \_\_\_\_\_ Last Name \_\_\_\_\_  
Business Name (if applicable) \_\_\_\_\_  
Address (City, State, Zip) \_\_\_\_\_  
Day Phone \_\_\_\_\_ Other Phone \_\_\_\_\_**Contractor Information**

Is Owner Contractor? Yes \_\_\_\_\_ No \_\_\_\_\_

Business Name \_\_\_\_\_  
Business Address (Street) \_\_\_\_\_  
Business (City, State, Zip) \_\_\_\_\_  
Office Phone # \_\_\_\_\_ Office Fax # \_\_\_\_\_ Cell # \_\_\_\_\_  
Bayfield Business License on File Yes \_\_\_\_\_ No \_\_\_\_\_**Architect Information**Business Name \_\_\_\_\_ Contact Name \_\_\_\_\_  
Business Address (Street) \_\_\_\_\_  
Business (City, State, Zip) \_\_\_\_\_  
Business Phone \_\_\_\_\_ Fax # \_\_\_\_\_**Building Information (Based upon Exterior Dimensions)**

Total Square Footage _____	<i>Method of Construction</i> _____	Conventional _____
First Floor _____		Log _____
Second Floor _____		Steel _____
Third Floor _____		Mobile _____
Basement _____		Modular _____
Garage _____		Other _____
Carport _____		

No. of Buildings on Prop _____	<i>Total Cost of Improvements</i> _____
No. of Stories _____	
No. of Bedrooms _____	
No. of Bathrooms _____	
Full _____	
Partial _____	

**AGREEMENT**

Permission is hereby granted to \_\_\_\_\_, as Owner or Owner's Legal Representative for the property noted above, to construct the structure as detailed on plans and specifications submitted to and reviewed by the Building/Planning Department of the Town of Bayfield.

In consideration of the issuance of this permit, the undersigned hereby agrees to comply with all building codes and land use regulations adopted by the Town of Bayfield. The undersigned further agrees that if the above said ordinances are not fully complied with in the location, erection, construction and use of the above referenced structure, the permit may then be revoked by notice from the Town of Bayfield thereby rendering it null and void. The Town does not engineer for drainage. Builder must be in compliance with the Town Land Use Code and with other appropriate codes for drainage.

The issuance of a permit based upon plans, specifications and other data shall not prevent the building official from thereafter requiring the correction of errors in said plans, specifications and other data or from preventing building operations from being carried on thereunder when in violation of this Code or any other ordinance or regulations of this jurisdiction.



The review of the submitted plans and specifications and the inspections conducted thereafter do not constitute an acceptance of any responsibilities or liabilities by the Town of Bayfield for errors, omissions or discrepancies. The responsibility for these items and implementation during construction rests specifically with the architect, designer, builder and owner and comments are intended to be constructive and in support of the owners interest.

I hereby certify that I have read and examined this application and know the same to be true and correct, that all provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not, and that the granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction and that I make this statement under penalty of perjury.

Signature of Owner/Owner's Legal Representative \_\_\_\_\_ Date \_\_\_\_\_  
Print Name \_\_\_\_\_

**Approved by:** \_\_\_\_\_ **Date Permit Issued:** \_\_\_\_\_ **Permit #** \_\_\_\_\_  
Town of Bayfield Planning Dept \_\_\_\_\_  
Town of Bayfield Building Inspector \_\_\_\_\_ **Staff Initials** \_\_\_\_\_

**\* Valid Signatures of Approval and Permit number assigned by the Town of Bayfield render this Application as a usable Building Permit.**

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*White - Building Inspector                      Yellow - Applicant                      Pink - Town of Bayfield                      Gold - County Assessor*