



Bayfield's 110th 4th of July Celebration

MONDAY JULY 4TH

2016 VENDOR APPLICATION

Bayfield's 4th of July Celebration is held in Joe Stephenson Park immediately following the parade at 10am. Roughly, 5,000 people converge into the Joe Stephenson Park to enjoy live entertainment, arts & crafts, food vendors, information booths, kids activities and much more.

Business Name: _____

Contact Person: _____

Phone Number: _____

Mailing Address: _____

Email: _____

CO Sales Tax ID: _____ Federal ID #: _____

Tax Exempt #: _____

"Salute to Freedom"

All applications must be completely fill out and submitted on or before Friday, June 24th.

Payment must accompany application. Please make checks payable to Bayfield Parks & Recreation.

PO Box 80 Bayfield, CO 81122

Check-in: Check-in opens at 6am by the south entrance to Joe Stephenson Park. All vendors must be checked in by 9am on July 4th.

Parade Access Permit: All vendor vehicles must have a permit to access the vendor staging area.

Questions?

Call or Email

(970) 884-9544

beisenbraun@bayfieldgov.org

BAYFIELD PARKS AND REC



Vendor Type (Please choose from the following)

Food Merchandise/ Informational

Please list the contents of your booth.

Booth Requirements	Cost per Booth 12'/24'		Total
Profit Vendors			
Food	\$100	\$200	
Merchandise/ Informational	\$75	\$150	
Non - Profit Vendors			
Food	\$50	\$100	
Merchandise/ Informational	\$25	\$50	
Additional Requirements			
Electricity Fee (limited space)	\$25	\$25	
Water (limited space)	\$20	\$20	
Late Fee (after June 17th)	\$25	\$25	
TOTAL			

FOR OFFICE USE ONLY: Cash/ Check Check # _____ Date Paid _____

Access Permit Received: _____ Food License Received: _____

IMPORTANT VENDOR INFORMTAION

VENDOR CHECK-IN/ SET-UP: All vendors must check-in between 6am - 9am on July 4th. Check-in hours are strict and any vendors that has not checked in between these hours will not be allowed in the park. Check-in is located on the south side of Joe Stephenson Park (134 W. Mill St). At the time of check-in, vendors will be notified of there spot and directed in the right direction. Please contact us in advance about setting up Sunday, July 3rd.

PARADE PERMITS: All vendors must have a permit to access the vendor and parade staging entrance on E. East Dr. as well as access to the vendor area within Joe Stephenson Park. All vehicles without a permit will be denied access. Each vendor will received two access permits. The parade staging area and parking in Joe Stephenson Park is only for parade entrants and vendors, all other vehicles must find parking outside the staging area. Permits must be obtained from Bayfield Parks & Recreation by July 1st.

VENDOR SPOTS: Vendors spots are 12' x 12' but can be increased to 24' x 12' for an additional fee. There are limited number of electricity and water spots in which will be handed out on a first come first serve basis. No dogs allowed. No generators allowed. All vendor spots will be assigned by Bayfield Parks & Recreation Staff.

FOOD VENDOR INFORMATION: All food vendors must have a current Colorado Retail Food Establishment License and a Colorado Sale Tax Identification number. If you don't have a RFE you need to submit an application for a Temporary Food Establishment License 30 days prior to the event. Vendors must turn in a copy of their license with this application and the license must be posted at your booth. Please contact San Juan Basin Health at (970) 247-5702 for licensing information.

Name (Printed)

Dated

Signature

